SRC Communication #2– 7/11/22– School Report Card (SRC)

This bulletin was sent in the Commissioner's Monday Message to Superintendents and to the following groups of people:

District Assessment Coordinator (DAC), School Report Card Contacts, WAAPOCs
KSIS/Infinite Campus Points of Contact *(summer newsletter)*

Plan Now to be School Report Card Ready
It is time to start planning for the 2022 School Report Card (SRC).

The School Report Card is a federal requirement, but it should be more than just a compliance activity. It is an opportunity to showcase the achievements of your schools each year.

The review, approval and collection period help you to ensure the data being reported is correct. The first review period **opens July 18**. Public release is expected to be in early October this year. With this initial opening, SRC users can:

- Review/approve School Safety data. This is the first data collection to be reviewed and should be approved by **July 29**. The shorter timeframe for this collection is because KDE must share this data with the Center for School Safety and Office of Education Accountability in August per KRS 158.444. Districts can prepare now by reviewing the Infinite Campus Safe Schools – Aggregate Report guidance document; and

- Begin entering school-level data into the SRC collector tool. This data is used to populate the School Report Card and the School Profile Report. This must be completed by **Sept. 16**. A full list of collector items is available on the SRC resource webpage.

Again, this year, there is an optional superintendent message that can be entered in the approval/collector tool (maximum of 750 characters). This message will display on the district and school's landing page when the SRC is released publicly. Messages should be clearly stated and reviewed locally for spelling, grammar and punctuation. KDE cannot edit district messages.

The School Report Card Resources webpage is used as a central repository for communications and resources. The 2021-2022 SRC timeline is available on this webpage. Other highlights include:

- SRC Secure User Access Instructions provides specifics on user access setup. Please work with local WAAPOCs to set up SRC access so SRC users will be ready when it opens;

- A Quality Assurance (QA) Worksheet includes a list of data reported in the School Report Card along with QA tools available to use for verification; and

- All SRC communications will be posted to this webpage. SRC contacts as designated in *People Role Manager* will also get these communications directly.

CONTACTS
System questions/issues: BrightBytes SRC Support or (877) 433-4036
User access questions: KETS Service Desk
General SRC questions: KDE Data Services
Safe Schools: Windy Newton