

2021-2022 – SRC Communication #7

Distributed: August 1, 2022 – Superintendents (*1st part only*), SRCC/DACs all

School Report Card – Data Review Window Opens Aug. 3

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The School Report Card (SRC) Data Approval Tool opens **Aug. 3**. In addition to the *School Safety* domain that is already open, the *Overview*, *Education Opportunity* and *Transition to Adult Life* domains will open for district review and approval.

Schools and districts can begin verification of this data, enter school collection items through the collection tool, flag data issues and approve data within each of these domains. The review period for the School Safety domain has been extended to **August 5** and the review period for the other domains ends on **Sept. 16**. In addition, all collection items should be entered by **Sept. 16**.

The SRC timeline and [highlights of 2022 reporting changes](#) are posted on the [SRC Resource Page](#). The [Data Approval Tool User Guide](#) has been added to that page.

Navigate to the [Kentucky School Report Card \(SRC\) Data Approval Tool](#) to begin the SRC review process. *NOTE: Locally designated reviewers that have been set up with access should use their Microsoft credentials to access the approval tool.*

The [SRC Quality Assurance Worksheet](#) can be used to help guide SRC users through the review process. It includes domain-level information that needs to be reviewed, details on tools to help with validation and KDE contacts to assist with questions. This SRC QA Worksheet will also provide districts with a KDE contact for specific data errors. Please feel free to reach out directly to the KDE staff in addition to flagging the data element in the SRC Data Approval/Collection Tool. The [SRC Collection Items](#) document provides detail on data that must be entered at the school level to meet federal and/or state reporting requirements.

Data that won't be available at the time the Aug. 3rd SRC Approval Tool opening includes:

- *Education Opportunity, Career and Technical Education* data from TEDS and *Advanced Coursework* assessment data. This data will be available in September and districts will be notified when available for review.
- *Academic Performance and Accountability* data will be available in late September for district assessment coordinators to review prior to it being loaded to the School Report Card.
- *Overview/ Faculty, Staff and Community/ Equity/ Students Taught by Ineffective Teachers* is collected through the Kentucky Equitable Access to Effective Educator (Ineffective Teacher) Survey sent to district superintendents July 18th. You can verify completion by checking the [Ineffective Collection Status Report](#) posted on the SRC Resource Page. Data collected will be loaded to the SRC in mid-August and will be available to review through the preview view at that time.
- *Transition to Adult Life* data will be available by late August and districts will be notified when available for review.

School Safety/ Quality of School Climate and Safety Survey data will be available in late September when other assessment and accountability data is loaded. This data is being moved to *Education Opportunity* and *Accountability domains*. Additional information is available on the [SRC Resource Page](#). This includes prior communications and resources, including the following:

- [School Report Card User Guide](#): Includes specific details on how to access and view SRC data and how to enter, approve and flag data.
- **User Access Instructions**: Provides helpful detail on what user roles automatically have access, how to set up additional SRC users and how to access the SRC Data Approval Tool.

IMPORTANT DATES TO REMEMBER

- **Aug. 3:** *Overview, Education Opportunity and Transition to Adult Life* domains open for data verification/validation
- **August 5:** Deadline for verification of *School Safety* data.
- **Sept. 16:** Deadline for entering data into SRC collection tool
- **Sept. 16:** Deadline for review and approval of *Overview, Education Opportunity, Transition to Adult Life* domains.
- **Oct. 1:** *School Profile Report* should be complete with signatures and available in the district office (see Special SRCC/DAC Email – July 25)
- **Fall 2021:** Public release

CONTACTS:

- Email [BrightBytes support](#) or by phone at (877) 433-4036 with system questions.
- Email [KDE Standards Team](#) for School Profile Report questions.
- Email [KDE Data Services](#) for general questions.
- Email [Windy Newton](#) for safe schools data questions.
- Contact your [local district WAAPOC](#) for user account set up. The [KETS Service Desk](#) is available to assist WAAPOCs.