

## 2017-2018 – SRC Communication #2

Distributed: Aug. 20, 2018

### REVIEW OF SCHOOL SAFETY DATA FOR NEW SCHOOL REPORT CARD BEGINS – **DEADLINE AUGUST 30**

The 2017-2018 safety data review period begins tomorrow, Aug. 21. District Safe School Coordinators and School Administrators who are responsible for safe schools reporting should review the district and school level safety data and approve the data or flag the data if necessary by **Friday, Aug. 30**.

This review requires active validation of safe schools data through the new School Report Card secure site hosted by BrightBytes. This is the same data previously reviewed through the Safe Schools report but this view provides a glimpse of how it will look when publically released later this fall.

KDE has partnered with BrightBytes to create a new School Report Card. The safety data is the first to be loaded into the new card. We apologize in advance for the quick turnaround needed for review and approval. The School Safety data must be reported by August 31 each year per [KRS 158.444](#).

Specifics on how to complete the review process in the new School Report Card are detailed in the [School Safety Data Approval/Entry User's Guide](#). The [School Report Card Filter Instructions](#) (using the IC Safe Schools Report) can also be used to assist with comparing Infinite Campus Safe Schools data to the School Report Card data. Each school must review and approve data within the system.

***IMPORTANT: Please ensure that the appropriate staff in your district and schools who are responsible for review of the safety data have the appropriate access (this has not changed from previous years); reference [Access Instructions for School Report Card Secure](#) for specifics on set up. Users should be set up no later than today to ensure access is available when site opens tomorrow morning.***

Bright Bytes support contacts are:

- [Email BrightBytes Support](#)
- Call BrightBytes Support at (877) 433-4036

WAAPOCs should direct questions regarding user account set up to the [KETS Support Desk](#).

Distributed to:

- COMMISSIONER'S MONDAY MESSAGE
- Special SRCC and DAC email
- KSIS Points of Contact Notification
- District Safe Schools Coordinators