Individual learning plan (ILP) means a comprehensive framework for advising students in grades six (6) through twelve (12) to engage in coursework and activities that will best prepare them to both realize college and career success and become contributing members of their communities. *(704 KAR 19:002)*

Districts and schools have the opportunity to develop their own individual learning plans by determining the implementation methods, which may include utilizing tools, such as vendor products for advising; developing a program independent of a tool; and incorporating other programs in their design (e.g. [KY Goes to College](#)).

The advising program at each district and school will need to incorporate the requirements for the individual learning plan as outlined in regulation, [704 KAR 3:305](#). This ILP Self-Implementation Rubric uses specific language from the law that schools and districts must adhere to for this process.

The Kentucky Department of Education will collect ILP data by utilizing three methods explained in this [Individual Learning Plan Data Center document](#).

This document contains resources and special notes regarding the ILP.
Resources:
Advising and Transition Toolkit
Elementary to Middle School Transition Toolkit
Middle to High School Transition Toolkit
Academic Advising Toolkit
Career Advising Toolkit
Personal Advising Toolkit
Career and Technical Education Program Areas
KDE Advising Webpage
Kentucky Education and Workforce Development Cabinet
Transition Toolkit

Other Resources:
American School Counselor Association
Career and Technical Education
College Board Road Map to Careers
Education World Counseling Center
Federal Student Aid
Focus Talent and Focus Career
Junior Achievement USA
Kentucky Career Center
Kentucky Chamber of Commerce: Excellence in Education
Kentucky Academic Studies: Vocational Studies
KHEAA
National Association for College Admission Counseling
New Skills for Youth Kentucky – Regional Career Academies
O*NET Interest Profiler
O*NET Online
Operation Preparation

Examples from Other States and Organizations:
Career Cruising/Xello
Infinite Campus Multi-year Academic Planner
Google for Education
KY GoDIGITAL
National Collaborative on Workforce and Disability ILP Guidance
Naviance
NavigoPrep
State of Washington Student Learning Plans
Special Notes

**Early Graduation:** Students working toward early graduation and receipt of a corresponding Early Graduation Certificate shall be supported by development and monitoring of an individual learning plan to support their efforts.

**Extended School Services (ESS):** Schools shall inform parents and guardians of extended school services including a specific notification to parents or guardians of their child's eligibility to be assigned to extended school services, including the manner in which a personalized student intervention plan and goals will be included as part of the student's individual learning plan to help ensure that the student is able to achieve the student's academic and career goals.

**Individual Learning Plan Addendum (ILPA):**
The ILPA is a different requirement from the advising program requirements stated in [704 KAR 3:305](https://www.lrc.ky.gov/laws/), and is used to support student transitions to and from alternative education programs. It is critical to note that the ILPA will continue to be required for every student enrolled in alternative programs per [704 KAR: 19:002](https://www.lrc.ky.gov/laws/). As a reminder, the ILPA is an action plan that addresses the changed educational needs of a student based upon entry into or exit from an alternative education program that includes, as appropriate, academic and behavioral needs of the student, criteria for the student’s re-entry into the traditional program, and provisions for regular review of the student’s progress throughout the school year while in an alternative education program.

For more information on ILPA, please review the [KDE ILPA resources](https://www.lrc.ky.gov/laws/). The entry of the ILPA in Infinite Campus is required for all students transitioning into a district-operated alternative education program.

### Resources:
- [Alternative Education Programs/ILPA Data](https://www.lrc.ky.gov/laws/)
- [Standards Smart Goals PowerPoint](https://www.lrc.ky.gov/laws/)
- [ILPA with Smart Goals PowerPoint](https://www.lrc.ky.gov/laws/)
- [Alternative Education Programs/ILPA Training PowerPoint](https://www.lrc.ky.gov/laws/)

**Resources for use of ILPA in Infinite Campus:**
- [ILPA User Security Instruction](https://www.lrc.ky.gov/laws/)
- [ILPA Set-up Instruction](https://www.lrc.ky.gov/laws/)
- [ILPA Team Member District Assignment Instruction](https://www.lrc.ky.gov/laws/)

Alternative education programs that serve students from outside districts should reference the [Alternative Education Programs/Out of District Services data standards](https://www.lrc.ky.gov/laws/).

KECSAC facilities should reference the [Alternative Education Programs/KECSAC Data Standards](https://www.lrc.ky.gov/laws/).

All programs should reference the [Student Records Transfer Data Standards](https://www.lrc.ky.gov/laws/) to ensure policies and procedures are in place to transfer student data in a timely manner.