

Kentucky English Learner Identification

Step 1: Administer the home language survey to all students upon enrollment

All local school districts are required by to administer a home language survey (HLS) to students enrolled in the district as a first screening process to identify students with limited English proficiency. ([703 KAR 5:070](#))

The HLS shall be based, at a minimum, on the following four questions:

1. What is the language most frequently spoken at home?
2. Which language did your child learn when he/she first began to talk?
3. What language does your child most frequently speak at home?
4. What language do you most frequently speak at home?

Step 2: Review HLS responses

If any of the answers on the HLS is a language other than English, the student is a “potential EL” and will need to be assessed.

If the student is in Kindergarten, administer the W-APT for Kindergarten. If the student is in grades 1 through 12, administer the WIDA Screener Online.

If the student in grades 1 through 12 scores a 4.5 overall composite, the student would be identified as Initially Fully English Proficient (IFEP). Students in grade 1 through 12 identified as IFEP will not take the ACCESS in January. If the student in grades 1 through 12 scores below a 4.5 overall composite, the student would be identified as an English learner (EL).

A Kindergarten student who has taken the W-APT test must be enrolled as an EL student. Regardless of Kindergarten W-APT score results, Kindergarten students cannot exit until after taking first grade ACCESS.

If all responses on the HLS are English, no additional action needs to be taken. The student is **not** considered an EL.

Step 3: Create a Program Service Plan

Once the student is identified as an EL, the district is required to provide a Program Service Plan (PSP). Parents must be notified and invited to the PSP meeting within 30 days of the first day of school. If the student was enrolled after the start of the school year, the PSP meeting must happen within 2 weeks of the student’s enrollment. The PSP should be developed for the student.

All EL students will take the ACCESS test in January.

See also: [WIDA’s Kentucky English Learner Identification and Placement Guidance](#)