

## Effective District Parent and Family Engagement Policy Checklist

The following requirements for a district-level parent and family engagement policy can be found in ESSA 1116 (a)(2)(A-F).

**The district has a written policy. The policy establishes the district's expectations and objectives for meaningful parent and family involvement and describes how the district will:**

### **Involve parents in policy and plan development**

- ☐ Involve parents in jointly developing and agreeing on the district PFE policy.
- ☐ Involve parents and family members in jointly developing the district plan (CDIP) and the development of school level improvement plans (CSIPs).

### **Coordinate and integrate support and strategies**

- ☐ Provide the coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance. *This may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education; and*
- ☐ Coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant federal, state and local laws and programs.

### **Evaluate the policy**

- ☐ Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served by Title I, including identifying:
  - Barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
  - The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
  - Strategies to support successful school and family interactions.
- ☐ Use the findings of evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policies described in this section.

### **Involve parents at the school level**

- ☐ Involve parents in the activities of the schools served under Title I. *This may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the district to adequately represent the needs of the population served by the district.*
- ☐ Involve parents in developing, revising and reviewing the parent and family engagement policy.

### **Make accessible**

- ☐ Provide opportunities, to the extent practicable, for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities and parents and family members of migratory children), including providing information and school reports required under section 1111, in a format and, to the extent practicable, in a language such parents understand.
- ☐ Distribute the policy to parents and family members of participating children.