

Title I, Part A District Coordinator Webinar

Aug. 27, 2020



Logistics

- ▶ To submit a question, send an email to tara.rodriguez@education.ky.gov
- ▶ The webinar will be recorded and posted on the Title I Documents and Resources webpage.



Recap from July webinar

- ▶ **Consolidated checklist in GMAP**
- ▶ **Beginning of the year reminders — required notifications**



Agenda

- ▶ Reminders and updates
- ▶ English learner parent participation and outreach requirements



August Checkpoints

- ▶ **Collect the signed Time and Effort records for Title I staff who work on multiple cost objectives.**
- ▶ **For Targeted Assistance School programs, review and update student selection criteria sheet and student selection procedure.**
- ▶ **Develop a system to collect and organize documentation related to the district's Title I program for state monitoring reviews.**
- ▶ **Consult with local Title I staff on comparability requirements (list of Title I vs. non-Title I staff).**



August Parent and Family Engagement Checkpoints

- ▶ Review and update parent/guardian notification materials (Accountability Statutes, right-to-know letters, etc.). Distribute no later than the beginning of the school year.
- ▶ Review and revise parent and family engagement policies and/or plans in consultation with parents.
- ▶ Send parental notification for Parents' Right to Know.



September Checkpoints

- ▶ Remember to continue to collect the signed Time and Effort records for staff who work on multiple cost objectives.
- ▶ Collect school schedules of annual Title I meetings. These meetings should be conducted by the end of October. These meetings may be virtual due to current school schedules.
- ▶ Review and update Title I personnel lists for each building.
- ▶ Identify data collection method for comparability calculations.



September Checkpoints (Cont.)

- ▶ **Establish a process for ongoing collaboration with the local homeless liaison for identifying homeless student needs and services as appropriate.**
- ▶ **Consult with participating facilities for neglected and delinquent youth to develop an evaluation of services.**



September Parent and Family Engagement Checkpoints

- ▶ Ensure that all applicable parent notifications have been disseminated.



15% Carryover Limitation

- ▶ According to Section 1127 of the Every Student Succeeds Act (ESSA), not more than 15 percent of the Title I, Part A funds allocated to a district for any fiscal year may remain available for obligation by such agency for one additional fiscal year. This means that a district may *not* carry over more than 15% of its funds beyond Sept. 30.



15% Carryover Limitation (Cont.)



- ▶ The state may, once every 3 years, waive the percentage limitation if:
 - 1) The agency determines the district's request is reasonable and necessary; or
 - 2) Supplemental appropriations for Title I, Part A become available.

The 15% carryover limitation does not apply to districts that receive less than \$50,000 in Title I, Part A funds for any fiscal year.

Steps for Waiver Request and Approval



- 1) If you have over **15%** carryover from 2019-2020 funds (Project F), you need to ask for a waiver. If you asked for a waiver within the last 3 years it could still be granted, based on CARES. The district Title I coordinator must request a waiver in writing (email or hard copy) to the state's Assistant Director in the Division of School and Program Improvement. The waiver must state that the district requests a waiver of the **15%** carryover limitation for the appropriate fiscal year and contain the reason for the excess carryover.
- 2) The state Assistant Director in the Division of School and Program Improvement verifies that the district has *not* had a waiver of the limitation within the past 3 years.
- 3) If appropriate, the state Assistant Director approves the waiver in writing (email or hard copy) stating the reason for the carryover, that it appears reasonable, and that it is approved.

Fiscal Year Carryover Limitations



- ▶ FY19 Project E 2018-2019 school year has a period of availability extension through the CARES Act through Sept. 30, 2021.
- ▶ FY20 Project F 2019-2020 school year has an initial period of 15 months which ends on Sept. 30, 2020. The CARES Act is providing a relief from the 15% carryover limitation requirements, effectively allowing districts to request a carryover limitation waiver more than once in a three-year period. **If you have greater than 15% carryover, you must request a waiver. But even if you have already requested a waiver within the last 3 years, you may request a waiver with a valid reason for the excess carryover.**
- ▶ FY21 Project G 2020-2021 school year has an initial period of 15 months to meet the limitation. Project G runs from July 1, 2020, to Sept. 30, 2021.

Comparability Report

- ▶ Required by Section 1118(c) of the Every Student Succeeds Act
- ▶ A district is permitted to receive federal Title I funds only if state and local funds support services in Title I schools that are at least comparable to services in non-Title I schools.
- ▶ Comparability is determined through an annual school-level calculation conducted at the beginning of the school year.
- ▶ Comparability Reports must be submitted to KDE by the November deadline each year.
- ▶ Access to the [Comparability Report tutorial](#).



Beginning of the Year Reminder: Testing Transparency



- ▶ ESSA Section 1112(e)(2)(A-C)
- ▶ At the beginning of each school year, LEAs that receive Title I funds shall notify the parents of each student attending any school receiving Title I, Part A funds that parents may request, and the LEA will provide on request (and in a timely manner) information regarding any State or LEA policy regarding student participation in any assessments mandated by ESSA Section 1111(b)(2) and by the state or LEA.
- ▶ A sample notification on testing transparency can be found in the [Title I, Part A Sample Documents folder](#).
- ▶ Subject to subparagraph (C), the LEA must make widely available through public means (including by posting in a clear and easily accessible manner on the LEA's website, and where practicable, on the website of each school served by the LEA), for each grade served by the LEA, information on each assessment required by the State to comply with ESSA Section 1111, other assessments required by the state, and where such information is available and feasible to report, required districtwide by the LEA ...
- ▶ Subparagraph (C): If an LEA does not operate a website, the LEA shall determine how to make the information widely available, such as through distribution of that information to the media, through public agencies or directly to parents.
- ▶ Remember to keep documentation for monitoring purposes.

English Learner Parent Participation and Outreach



- ▶ **ESSA Section 1112(e)(3)(C)** states that each district must implement an effective means of outreach to the parents of all ELs to inform them of how they can:
 - Be involved in the education of their children.
 - Be active participants in assisting their children to:
 - ✓ Attain English proficiency
 - ✓ Achieve at high levels within a well-rounded education
 - ✓ Meet the challenging state academic standards expected of all students

Regular Parent Meetings

- ▶ Implementing an effective means of outreach must include holding and sending notice of opportunities for regular meetings for the purpose of formulating and responding to recommendations from the parents of ELs.
- ▶ Meeting requirements:
 - Specifically for the parents of ELs
 - Cannot be held at the same time as another meeting for parents
 - Notices must be sent in a language the parents can understand, to the extent practicable



Topic Examples for EL Regular Parent Meetings

- ▶ English language proficiency;
- ▶ ACCESS testing;
- ▶ Parent literacy event(s);
- ▶ Tutorials or information regarding the American school system (grades, roles of teacher/parent/student, etc.);
- ▶ How parents/families of ELs can have an active role in their child's education.



Resources

- ▶ **Promising Practices Brief: Improving Student Engagement and Attendance During COVID-19 School Closures**, from Insight Policy Research and the American Institutes for Research



Next Month's Webinar

▶ **Thursday, Sept. 24, 10 a.m. ET**

