



Annual Child Count Survey

Title I, Part D Subpart 2

The Prevention and Intervention Programs for Children and Youth
Who are Neglected, Delinquent or At Risk

Agenda and Outcomes

Agenda

- ▶ Review the Annual Child Count
- ▶ Navigate GMAP

Outcome

- ▶ **I can** navigate the GMAP system to successfully complete my Child Count Report.

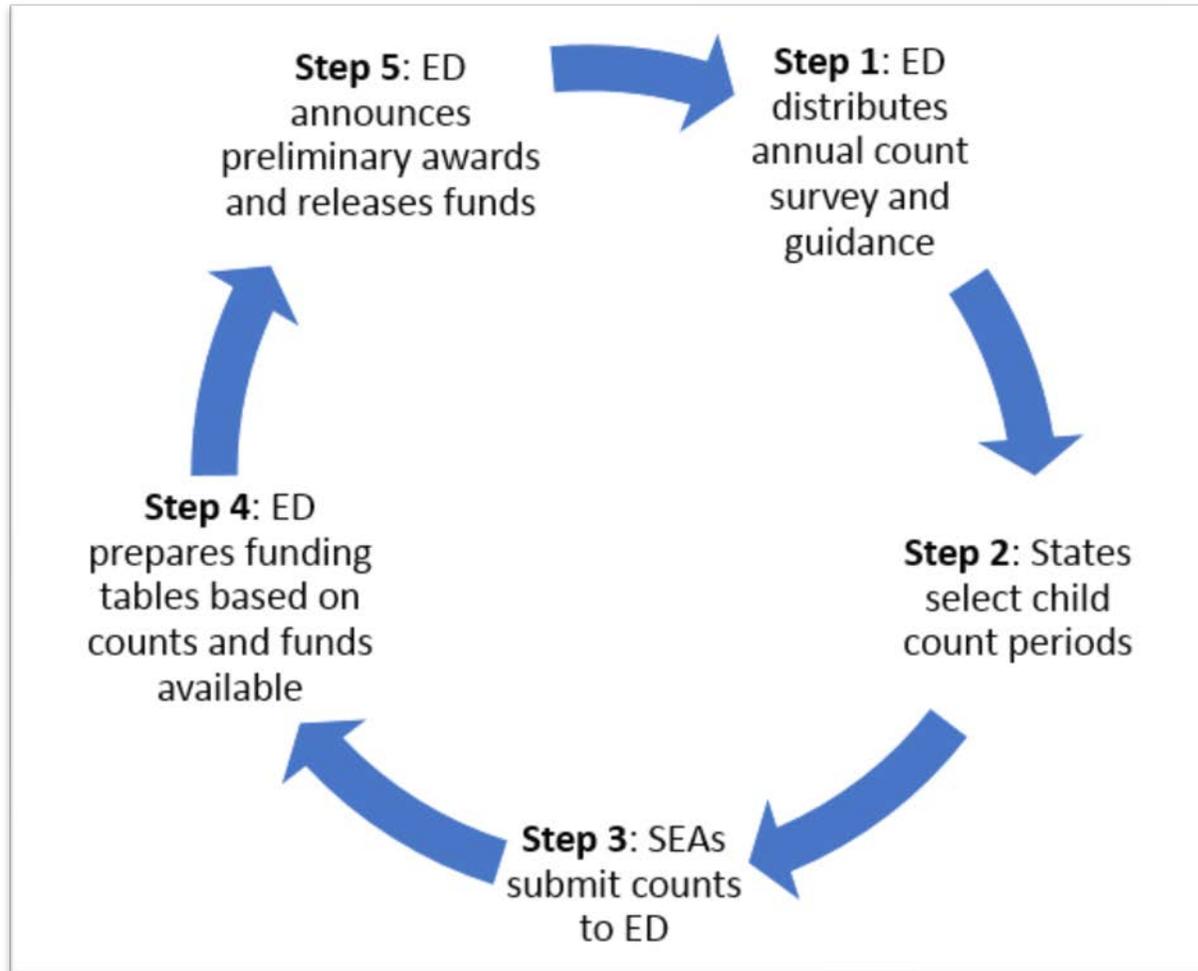


Purpose

- ▶ The purpose of this annual report is to provide the U.S. Department of Education (USED) with data required by Title I, Parts A and D, of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESSA), for use in the calculation of grants to local educational agencies (LEAs) and state agencies (SAs) responsible for providing free public education for children in institutions or community day programs for neglected or delinquent children.



Annual Count Process



Program Types

Neglected Programs

Ex. Children's Homes/Academies

Delinquent Programs

Ex. Youth Development Centers,
Juvenile Justice Centers,
Detention Centers & Group
Homes

At-Risk Programs

Ex. Teen Pregnancy Programs



Definitions

Neglected and Delinquent

- ▶ The term “neglected,” when used with respect to a child, youth, or student, means an individual who has been committed to an institution (other than a foster home) or voluntarily placed under applicable State law due to abandonment, neglect, or death of his or her parents or guardians. (section 1432)
- ▶ The term “delinquent,” when used with respect to a child, youth, or student, means an individual who resides in a public or private residential facility other than a foster home that is operated for the care of children and youth who have been adjudicated delinquent (court ordered) or in need of supervision. (section 1432)



Definitions

At-Risk

▶ The term “at-risk,” when used with respect to a child, youth, or student, means:

- a school-aged individual who is at risk of academic failure
- dependency adjudication or delinquency adjudication
- has a drug or alcohol problem
- is pregnant or is a parent
- has come into contact with the juvenile justice system or child welfare system in the past
- is at least 1 year behind the expected grade level for the age of the individual
- has limited English proficiency
- is a gang member
- has dropped out of school in the past
- has a high absenteeism rate at school (section 1432)



What is the Annual Child Count?

- ▶ The Annual Count is an annual survey that collects an estimate of the number of students who are “eligible” for Title I, Part D funds in each state.
 - Eligibility for counting and eligibility for serving are different!

Window Count

- ▶ This period is 30 consecutive days, at least one day must be in the month of October.
- ▶ The State Educational Agency (SEA), KDE, selects the count period for all LEAs to use.



Eligibility



Local Educational Agency Eligibility

- ▶ For an LEA to be eligible and receive Title I, Part D, Subpart 2 funding, an LEA must meet at least one of the following criteria:
 - Must serve student(s) who live in a residential facility for neglected or delinquent youth.
 - Must have a residential facility for neglected or delinquent youth located within its boundaries.

Institution Eligibility

- ▶ Locally operated institutions that meet the definition of an institution for neglected or delinquent children.

Student Eligibility

- ▶ Students who resided in the facility during the 30-day count period, and are aged 5 to 17 (upon entry to the facility) are eligible to be counted.

(Students must not be counted in the enrollment data submitted to ED for Subpart 1 State agency N or D program allocation purposes.)

Who Can Be Served?

Students that can be served:

- ▶ Students are eligible to be served who are in a locally operated institution for youth who are N or D, aged 21 or younger
- ▶ Students identified as “At-Risk”



Getting Started

- ▶ First, run the Infinite Campus *student ND child count* ad-hoc report before completing the Child Count Report in GMAP.
- ▶ The ad-hoc report will produce a list of students that have been enrolled in your institution anytime from October 1 to October 30 and whose age is between 5 and 17.



Process for Data Validation

1. Select the current school year (SY) from the “Year” drop list.
2. Select the institution from the “School” drop list.
3. Click the “Index” tab
4. Expand *AdHoc* Reporting
5. Click on *Data Export*
6. Via the “Saved Filter” listing, expand *State Published* by clicking the “+” symbol.
7. Scroll down the list to locate and select the state published ad-hoc named *student N/D Child Count*
8. Pick an **Export Format** (recommend selecting Delimited Values (CSV))
9. Click *Export*



Verification

- ▶ Verify that all students included in the institution's child count are produced in the institution's ad-hoc report.
- ▶ If there are students that are included in the child count who are not generated on the ad-hoc report because they were enrolled in the institution on a non-instructional/non-attendance day, the student's date of birth, entry date, and withdrawal date should be entered in the GMAP report.
- ▶ **If your institution does not have a school number within Infinite Campus, you will not be able to run an ad-hoc report.** All student count information will need to be entered in the GMAP report.



Sample Ad-Hoc Report



District #	District Name	School/Facility Name	School #	SSID	Last Name	First Name	Grade	Gender	Birthdate	Age	Enrollment Start Date	Start Status	Enrollment End Date	End Status
291	Cartoon County	KDE School	55	1945967386	Bear	Yogi	11	M	9/9/2000	17	8/17/2016	R21	5/26/2017	W22
291	Cartoon County	KDE School	55	1944818960	Duck	Donald	9	M	4/15/2000	17	10/12/2016	R21	5/26/2017	W01
291	Cartoon County	KDE School	55	1946043047	Gordon	Flash	11	M	4/3/2001	16	8/17/2016	E01	5/26/2017	CO1
291	Cartoon County	KDE School	55	1940651639	Robin	Christopher	11	M	11/24/1999	18	8/17/2016	E01	5/26/2017	CO1

Navigating GMAP

- ▶ Use any browser to access [GMAP](#).
- ▶ Click “GMAP Sign-In” from the Main Menu located on the left.

Kentucky Department of Education
Our Children, Our Commonwealth

Grant Management Application & Planning System Home

Announcements
Fiscal Year 2018 District Funding Assurances (6/26/2017)

The Fiscal Year 2018 District Funding Assurances are currently available in the Grants Management Application and Planning System (GMAP). Beginning with FY2018, the assurances are a stand-alone document and not part of the Consolidated Application. A new role of District Assurances Director has been added to complete the assurances; all superintendents have been assigned this role. If additional staff need the role of District Assurances Director, the district's User Access Administrator may add the role.

Once the District Funding Assurances have been completed, you must print the document to present to your local board for approval. Upon approval by your local board, the Superintendent (**not the designee**) must upload the assurances statement under their GMAP login by September 30, 2017. The district funding assurances statement template is located in GMAP in the District Document Library.

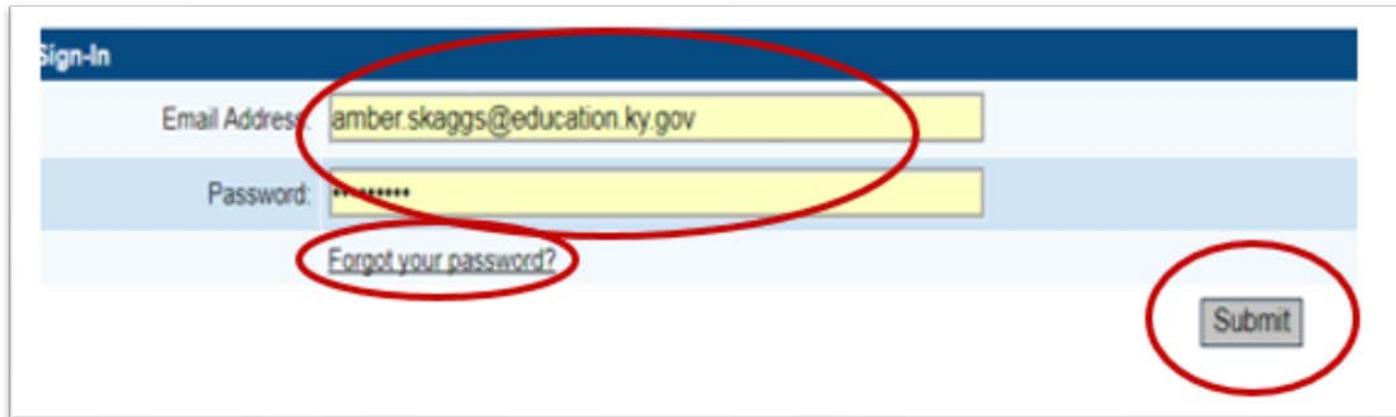
Instructions for completing and uploading the assurances statement in GMAP is available at <http://education.ky.gov/districts/fin/Pages/Comprehensive-District-Improvement-Plan-Funding-and-Finance.aspx>.

For guidance on submitting your assurances, please contact Nicole Crosthwaite via email at Nicole.crosthwaite@education.ky.gov or (502) 564-1979 ext. 4328. For questions regarding GMAP login, please contact Thelma Hawkins via email at tdgmap@education.ky.gov or (502) 564-1979 ext. 4361.



Signing In

- ▶ Enter your email address and password.
- ▶ Click “Submit.”



Sign-In

Email Address:

Password:

[Forgot your password?](#)



Associated Organization

- ▶ If your district serves both a Subpart 1 and Subpart 2 institution, your homepage upon login may resemble the picture. Before you can start working on the report you must first select the “Associated Organization” to ensure you are working within the correct report.



Grant Management Application & Planning System Home

Associated Organizations

Organization Number	Organization Name
061	Breathitt County
DIS-061-033	Breathitt Day Treatment

Announcements

FY19 Consolidated Application (7/3/2018)

Navigation Menu:

- GMAP Home
- Administer ▶
- Search ▶
- Inbox ▶
- KDE Resources
- Help for Current Page
- Contact KDE
- GMAP Sign Out

GMAP Homepage

- ▶ Click on the Organization Name or select “Application Supplements” from the “Funding” tab on the Main Menu to go to the Child Count Report.



The screenshot displays the GMAP (Grant Management Application & Planning System) homepage for Clinton County (131) Public District. The page features a navigation menu on the left and a main content area. The 'Application Supplements' link under the 'Funding' tab is circled in red. The 'Organization Name' column in the 'Associated Organizations' table is also circled in red.

Organization Number	Organization Name
131	Clinton County

Application Supplements Application (7/3/2018)

Consolidated Application Now Open – Due August 31

The FY19 Consolidated Application is now open, and the application is due **August 31**. Allocations in GMAP are preliminary for the 2018-2019 school year. Final allocations U.S. Department of Education.

If you have questions, please contact the following:

- Title I Ranking Report: [Title I, Part A Consultants](#)
- Title I, Part D Neglected and Delinquent: [Monica Shack](#) or [Amber Skaggs](#)



Selecting the Report



Funding Applications

Clinton County (131) Public District - FY 2019

2019 All Active Applications

Additional Applications	Status	Status Date
District Funding Assurances	District Funding Assurances Director Approved	9/04/2018
Intent to Participate	Intent To Participate Superintendent Approved	4/23/2018
Declaration of Participation Report	Not Started	9/14/2018
Child Count Subpart 2 Report	Not Started	9/12/2018

Application Supplements

Clinton County (131) Public District - FY 2019

2019 Active

District Application Supplement	Revision	Status	Status Date
District Funding Assurances	0	District Funding Assurances Director Approved	9/04/2018
Intent to Participate	0	Intent To Participate Superintendent Approved	4/23/2018
Declaration of Participation Report	0	Not Started	9/14/2018
Child Count Subpart 2 Report	0	Not Started	9/12/2018

Information Bar



- ▶ The Sections page is the launching point to the individual pages of the report.

Child Count Subpart 2 Report Sections

Clinton County (131) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Not Started

Change Status To: [Child Count Subpart 2 Report Started](#)

[View Change Log](#)

Description (View Sections Only View All Pages)	Validation	Print
Selected School: <input type="text"/>		<input type="checkbox"/> Select Items
All	Messages	Print
<input type="checkbox"/> History Log		Print
History.Log		Print
Create Comment		
<input type="checkbox"/> School Eligibility Status		Print
School.Eligibility.Status		Print
All	Messages	Print

Status Area



Child Count Subpart 2 Report Sections

Clinton County (131) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Not Started

Change Status To: [Child Count Subpart 2 Report Started](#)

[View Change Log](#)

Description (View Sections Only View All Pages)	Validation	Print Select Items
Selected School: <input type="text"/>		
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> School Eligibility Status		Print
School Eligibility Status		Print
All	Messages	Print

Status Change Confirmation

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

You are about to change the status of this Application Supplement to Child Count Subpart 2 Report Started. Click Confirm to change the status.

Completed Report



Plan Status: Child Count Subpart 2 Report Started

Change Status To: Child Count Subpart 2 Report Completed

|

Sections Page



Child Count Subpart 2 Report Sections

Adair County (001) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Child Count Subpart 2 Report Started

Change Status To: [Child Count Subpart 2 Report Completed](#)

[View Change Log](#)

Description (View Sections Only View All Pages)

Selected School: Adair Learning Academy ▾

Description (View Sections Only View All Pages)	Validation	Print Select Items
All	Messages	Print
<input checked="" type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input checked="" type="checkbox"/> School Eligibility Status		Print
School Eligibility Status		Print
<input checked="" type="checkbox"/> Child Count Subpart 2	Messages	Print
Basis for Eligibility		Print
Child Count		Print
Related Documents	Messages	Print
All	Messages	Print

Validation Messages



[View Change Log](#)

Description ([View Sections Only](#) [View All Pages](#))

Selected School: **Adair Learning Academy** ▾

	Validation	Print
All	Messages	Print
History Log		Print
History Log		Print
Create Comment		
School Eligibility Status		Print
School Eligibility Status		Print
Child Count Subpart 2	Messages	Print
Basis for Eligibility		Print
Child Count		Print
Related Documents	Messages	Print
All	Messages	Print

Validation Messages

Adair County (001) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

[Return To Sections Page](#)

School Eligibility Status

	School Eligibility Status - new facility	
Review	Page must be completed if no school data is present.	Error
	School Eligibility Status - test	
Review	Page must be completed if no school data is present.	Error

Child Count Subpart 2

	Related Documents - Adair Learning Academy	
Review	The optional Related Document 'School Calendar' has not been uploaded. Please be certain this is the intention.	Warning

[Return To Sections Page](#)

Navigation Tool



Child Count

Clinton County (131) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0 - 1

Go To ▶ Current Page

Next Page

Child Count Information ▶ Previous Page

Legal or Administrative E ▶ Sections

Select... ▶

History Log ▶

If other is selected for ba ▶ School Eligibility Status ▶

Selected Schools ▶

stitution:

plain:

Enter the number of children ages 5-17 who resided in the local delinquent institu

Saving Your Work



Session Timeout
00:51:52

Save And Go To

- Current Page
- Next Page
- Previous Page
- Sections
- History

Select the type of facility

* Type of School:
Select...

in the Child Cou

Not Serving a Neglected or Delinquent Facility



View Change Log

Description (View Sections Only View All Pages)

Selected School:

Description	Validation	Print
All	Messages	Print
History Log		Print
History Log		Print
Create Comment		
School Eligibility Status	Messages	Print
School Eligibility Status	Messages	Print
All	Messages	Print

School Eligibility Status



School Eligibility Status

Anchorage Independent (006) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Go To ▶

* Does this district have at least one Neglected or Delinquent facility as determined by Title I, Part A (neglected programs) and Title I, Part D, Subpart 2 (delinquent programs)?

No

Yes, and all necessary information has been completed for each facility.

Go To ▶

Submitting the Report



Child Count Subpart 2 Report Sections

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Child Count Subpart 2 Report Started

Change Status To: Child Count Subpart 2 Report Completed

[View Change Log](#)

Description ([View Sections Only](#) [View All Pages](#))

Selected School: Boys & Girls Haven

Description	Validation	Print
All	Messages	Print
History Log		Print
History Log		Print
Create Comment		
School Eligibility Status	Messages	Print
School Eligibility Status	Messages	Print
Child Count Subpart 2	Messages	Print
Basis for Eligibility		Print
Child Count		Print
Related Documents	Messages	Print

Status Change Confirmation

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

I certify that the information on this form is, to the best of my knowledge, complete and accurate. A knowingly false claim on this report is a criminal offense under U.S. Code, Title 18, Section 1001 or Section 287

You are about to change the status of this Application Supplement to Child Count Subpart 2 Report Completed. Check the box and Click Confirm to change the status.

Serving a Neglected or Delinquent Facility



Child Count Subpart 2 Report Sections

Jefferson County (276) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Child Count Subpart 2 Report Started

Change Status To: [Child Count Subpart 2 Report Completed](#)

[View Change Log](#)

Description (View Sections Only View All Pages)	Validation	Print ■ Select Items
Selected School: <input type="text"/>		
All	Messages	Print
History Log		Print
History Log		Print
Create Comment		
School Eligibility Status	Messages	Print
<u>School Eligibility Status</u>	Messages	Print
All	Messages	Print

School Eligibility Status



School Eligibility Status

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Save And Go To ▶

* Does this district have at least one Neglected or Delinquent facility as determined by Title I, Part A (neglected programs) and Title I, Part D, Subpart 2 (delinquent programs)?

No

Yes, and all necessary information has been completed for each facility.

Save And Go To ▶

Selecting the Institution



View Change Log

Description (View Sections Only View All Pages)

Selected School:	Validation	Print
All	Messages	Print
History		Print
History		Print
Create		
School Ell		Print
School		Print
All	Messages	Print

The table above is a screenshot of a web application interface. It features a dropdown menu for 'Selected School:' on the left, which is currently open and showing a list of options. The option 'Bellowood' is highlighted in blue and circled in red. The main table has three columns: 'Selected School:', 'Validation', and 'Print'. The 'Print' column contains a 'Select Items' checkbox and a 'Print' link. The 'Validation' column contains a 'Messages' link. The 'Selected School:' column contains various school names and categories like 'All', 'History', 'Create', 'School Ell', and 'School'.

Which Page?



Child Count Subpart 2 Report Sections

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Child Count Subpart 2 Report Started

Change Status To: [Child Count Subpart 2 Report Completed](#)

[View Change Log](#)

Description (View Sections Only View All Pages)	Validation	Print Select Items
Selected School: Bellewood		
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> School Eligibility Status	Messages	Print
School Eligibility Status	Messages	Print
<input type="checkbox"/> Child Count Subpart 2	Messages	Print
Basis for Eligibility		Print
Child Count		Print
Related Documents	Messages	Print
All	Messages	Print

Basis for Eligibility



Basis for Eligibility

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0 - School Data - Bellewood

[Save And Go To](#)

Facility Type Definitions

Institution for Neglected Children	A public or private residential facility, other than a foster home, that is operated for the care of children who have been committed to the institution or voluntarily placed in the institution under applicable State law, due to abandonment, neglect, or death of their parents or guardians
Institution for Delinquent Children and Youth	A public or private residential facility for the care of children who have been adjudicated to be delinquent or in need of supervision

Facility Type:

Neglected

Delinquent

This institution qualifies for eligibility and assures the following:

1. NEGLECTED ONLY: This institution is operated primarily for the care of children who are orphaned or have been abandoned or neglected by parents or persons acting in place of parents.
2. DELINQUENT ONLY: This institution is operated primarily for the care of children who have been determined by appropriate state or local authority to be delinquent or in need of supervision.
3. This institution is a residential facility.
4. The caseload data reported only includes children ages 5-17.
5. The district certifies that these students are not counted as Subpart 1 and do not receive any educational services from DJJ or DOC.

Basis for Eligibility

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0 - School Data - Bellewood

[Save And Go To](#)

Facility Type Definitions

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3. This institution is a residential facility.
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Child Count



Child Count

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0 - School Data - Bellewood

[Save And Go To](#)

Child Count Information

Legal or Administrative Basis for designation of this institution
Select...

If other is selected for basis of designation, please explain:

Enter the number of children ages 5-17 who resided in the local delinquent institution for at least one day during October 1 - 30 of current school year. A student should not be counted more than once unless there has been a formal exit process and a subsequent entry process.

If there are students included in the count above but were not generated on the InfoCampus student Web and counted here report enter the following information below: date of birth, entry date, withdrawal date (Please keep all verification documentation on file for monitoring purposes.)

Date of Birth	Entry Date	Withdrawal Date
<input type="text"/> Clear	<input type="text"/> Clear	<input type="text"/> Clear
Add Row		

DO NOT upload any student identifiable information within the report.

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records.

Optional Facility Calendar

Type	Document Template	Document/Link
Optional Facility Calendar	N/A	Upload New

Related Documents

- ▶ The Related Documents page is optional and is available for any related documents that the district would like to upload, for example the District/School Calendar.

Note: DO NOT upload any student identifiable information.



Submitting the Report



Child Count Subpart 2 Report Sections

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

Plan Status: Child Count Subpart 2 Report Started

Change Status To: Child Count Subpart 2 Report Completed

[View Change Log](#)

Description ([View Sections Only](#) [View All Pages](#))

Selected School: Boys & Girls Haven

Description	Validation	Print
All	Messages	Print
History Log		Print
History Log		Print
Create Comment		
School Eligibility Status	Messages	Print
School Eligibility Status	Messages	Print
Child Count Subpart 2	Messages	Print
Basis for Eligibility		Print
Child Count		Print
Related Documents		
All		

Status Change Confirmation

Jefferson County (275) Public District - FY 2019 - Child Count Subpart 2 Report - Rev 0

I certify that the information on this form is, to the best of my knowledge, complete and accurate. A knowingly false claim on this report is a criminal offense under U.S. Code, Title 18, Section 1001 or Section 287.

You are about to change the status of this Application Supplement to Child Count Subpart 2 Report Completed. Check the box and Click Confirm to change the status.

Resources

- ▶ [US Department of Education](#)
- ▶ [KY Department of Education TIPD](#)
- ▶ [KY Educational Collaborative for State Agency Children \(KECSAC\)](#)

