

## FY20 Title IV, Part A Intent to Participate

The instructions below are for completing the required Intent to Participate for Title IV, Part A. Every district must complete and submit the Intent in order to receive their allocation. Failure to complete the Intent or declining funds will result in the district's allocation of Title IV, Part A funds being reallocated to other districts.

**Step 1: Log into GMAP. Under Additional Applications, click on Title IV Intent to Participate**

**Step 2: Click Change Status To: Title IV Intent to Participate Started near the top of the page.**

**Step 3: Click Confirm.**

Step 4: For the budget options, if the district plans on receiving the funds directly and not joining a consortium, click the first option.

**Title IV, Part A Intent to Participate**  
 KDE test district (1000) Public District - FY 2020 - Title IV Intent to Participate - Rev 0

Save And Go To

**\* Title IV Part A Budget Options**

- LEA will apply for Title IV Part A funds. (LEA will enter Title IV Part A Budget.)
- Consortium - LEA will act as Fiscal Agent for the Consortium (LEA will enter a Title IV Part A Budget.)
- Consortium - LEA will join a Consortium to utilize Title IV Part A funds. (Selected Fiscal Agent displayed below. LEA will not complete a Title IV Part A Budget.)
- District is not participating in Title IV and releasing ALL generated Title IV funds. (District will not complete a Title IV budget)

Fiscal Agent (If Applicable)  
 Select...

Save And Go To

Step 5: Once the option has been selected, click Save and Go To Next Page or Sections. DO NOT select a Fiscal Agent if the district plans on receiving the funds. This option is only for those that are joining a consortium.

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 KDE test district (1000) Public District - FY 2020 - Title IV Intent to Participate - Rev 0

Save And Go To

**\* Title IV Part A Budget Options**

- LEA will apply for Title IV Part A funds. (LEA will enter Title IV Part A Budget.)
- Consortium - LEA will act as Fiscal Agent for the Consortium (LEA will enter a Title IV Part A Budget.)
- Consortium - LEA will join a Consortium to utilize Title IV Part A funds. (Selected Fiscal Agent displayed below. LEA will not complete a Title IV Part A Budget.)
- District is not participating in Title IV and releasing ALL generated Title IV funds. (District will not complete a Title IV budget)

Fiscal Agent (If Applicable)  
 Select...

Save And Go To

- Current Page
- Next Page
- Previous Page
- Sections
- History Log
- Title IV, Part A Intent to Participate

Step 6: On the Sections page, change the status at the top to Title IV Intent to Participate Consolidated Director Approved.

**Title IV Intent to Participate Sections**  
 KDE test district (1000) Public District - FY 2020 - Title IV Intent to Participate - Rev 0

Plan Status: Title IV Intent to Participate Started

Change Status To: [Title IV Intent to Participate Consolidated Director Approved](#)

View Change Log

Description (View Sections Only View All Pages)	Validation	Print
All		<a href="#">Print</a>
History Log		<a href="#">Print</a>
History Log		<a href="#">Print</a>
Create Comment		
Title IV, Part A Intent to Participate		<a href="#">Print</a>
Title IV, Part A Intent to Participate		<a href="#">Print</a>
Related Documents		<a href="#">Print</a>
All		<a href="#">Print</a>

Return

Step 7: Click Confirm.

Step 8: The Finance Officer and the Superintendent will both need to go into GMAP and approve the application.

Step 9: Once the Superintendent has approved the Intent to Participate, the Sections page should look like the one below. If the status does not show Title IV Intent to Participate Superintendent Approved, please look over the steps above. The district Intent is only approved after the superintendent has submitted the final approval.