

The background of the slide is a composite image. The top-left portion shows a line of yellow school buses, with the number '32' visible on the front of one. The bottom-left portion shows a classroom with blue walls, decorated with colorful balloons and framed pictures. Several desks and chairs are arranged in the room.

# Title IV, Part A – Activity Evaluation

# Activity Evaluation

- In accordance with Elementary and Secondary Education Act 4106 (e)(1)(E) and the non-regulatory guidance pages 17-18 of the non-regulatory guidance discusses Activities Implementation and Examine and Reflect on those activities in accordance with 2 CFR 200.329
- It is important to periodically evaluate the program/activities that are funded through Title IV, Part A.
- How to improve effective implementation?
- How is the activity working?
- Use that information to make decisions about mid-course correction, steps for continuous improvement, and next steps.

# Activity Evaluation – Questions to Consider

- What are reasonable expectations of success at the beginning, middle and end of an activity or intervention, and how should success be measured?
- Is performance data sufficient or is there a need to assess the effectiveness of the activity with a rigorous evaluation? If so, are there resources to support a rigorous evaluation?
- What interim progress and/or performance milestones should be collected?
- What does the information collected suggest about ways to improve the activity and/or to improve future activities or programs?
- Is the school/district on target to reach the desired outcome/goal? If not, what changes should be implemented?

# Activity Evaluation – Data Collection

- Collecting precise data is crucial when conducting an evaluation.
- Do not use anecdotal information or assumptions, such as general observations with no specific district data.
- For example, survey feedback could be analyzed to determine if a specific activity is working toward meeting the goals and objectives.
- There should be periodic reviews checking the progress of the activity in meeting objectives and outcomes.
- Activity Evaluation should not be only an annual review.

## Program Description

Test District (Test) Public District - FY 2022 - Consolidated - Rev 0 - Title IV Part A

Go To 

\$  Total Allocation for Services (from Equitable Services for Private Schools)

Identify the focus area(s) to be supported with Title IV-A funds. If the LEA or consortium receives \$30,000 or more in Title IV-A funding, all three areas must be supported as indicated below. If the LEA receives less than \$30,000, at least one focus area must be supported.

Administrative Costs (optional)

Well-rounded Educational Opportunities (A minimum of 20% of grant funds must be spent on this focus area if the LEA receives \$30,000 or more in Title IV-A funds.)

Safe and Healthy Students (A minimum of 20% of grant funds must be spent on this focus area if the LEA receives \$30,000 or more in Title IV-A funds.)

Effective Use of Technology (A portion of grant funds must be spent on this focus area if the LEA receives \$30,000 or more in Title IV funds. Regardless of the Title IV-A allocation amount, no more than 15% of the amount spent on this focus area can support the purchase of **devices, equipment, software applications, platforms, digital instructional resources, and/or other one-time IT purchases.**)

\$  Amount of funds to be spent in support of the focus area:

Are funds being used to purchase devices, equipment, software applications, digital instructional resources, platforms, and/or one-time IT items?

Yes

No

\$  If yes, enter the amount to be spent from the funds above, not to exceed 15% of funds spent for Effective Use of Technology.

Describe the activities to be budgeted in support of the effective use of technology. Include in the narrative response an explanation of how the proposed use of funds relates to priority needs determined in the district needs assessment.

List any partnerships with outside organization(s). Describe how the partnership(s) will enhance student achievement.

Describe how the program/activity will be evaluated during the school year.

# Activity Evaluation – Progress Review

- When evaluating the program/activity throughout the year, check for progress and determine if changes need to be made. For example, if the evaluation reflects an activity is not working toward the stated goal/objective, what course correction needs to be made going forward? It may not be prudent to continue to activity if progress is not occurring.
- Do not be afraid to revise the program/activity once the evaluation is completed. That is the purpose of conducting the evaluation. Our Title IV, Part A website has a sample evaluation form districts can use for reference.

# Activity Evaluation – Support

- A sample activity evaluation form, [Title IV, Part A - Student Support and Academic Enrichment - Kentucky Department of Education](#), is located on our [website](#).
- All evaluations should be directly correlated to the activities that are supported with the district Title IV, Part A funds.

# Activity Evaluation – Documentation

- Keeping updated records and documentation is an essential component of Title IV, Part A.
- Good thing to remember, “If it is not documented, it did not happen.”
- During monitoring of districts, proper documentation of activities and meetings can streamline the process.



# Activity Evaluation

- If you have any questions, please feel free to reach out to us anytime:
  - Lalah Brewer – 502-564-4772 ext. 4028 [Lalah.brewer@education.ky.gov](mailto:Lalah.brewer@education.ky.gov)
  - Lee Bowling – 502-564-4772 ext. 4035 [lee.bowling@education.ky.gov](mailto:lee.bowling@education.ky.gov)