Student Performance Monitoring Report Webinar

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Introduction

Hello and welcome to our webinar on the Student Performance Monitoring Report (SPMR). I'm Marsha VanHook, TSI Program Consultant. Joining me today is Natalie Gwishiri, CSI Program Consultant from the Office of Continuous Improvement and Support with the Kentucky Department of Education.

Today we will introduce you to the Student Performance Monitoring Report, provide you with a brief history of the SPMR in Kentucky and walk you through an actual SPMR report. Additionally, we will show you how to pull a report for your specific school(s) in Infinite Campus and how you may want to use it.

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Purpose

The Student Performance Monitoring Report provides schools with various types of data, including Early Warning System statistics on how students are progressing throughout the school year. With this type of report, schools can conduct in-depth analysis of their data to find trends or anomalies and make any necessary adjustments throughout the course of the school year.

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History

Because there are so many new Educational Recovery Specialists and Administrators across the state, we felt it important to provide a history of the SPMR. Under No Child Left Behind (NCLB), Priority Schools were required to monitor student performance quarterly. The state had to collect various types of data and report it back to the federal government. Because of this, quarterly monitoring made its way into our state regulations.

When the Every Student Succeeds Act (ESSA) became effective, the Department was able to revamp the quarterly monitoring requirements to become more efficient and effective for

school improvement. The Department built the SPMR in 2018-19. It was piloted in 2019-20. In the 2020-21 school year, full rollout of the SPMR was interrupted due to the pandemic.

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As we move through a post-COVID school year, we are returning to the SPMR for periodic monitoring to give us a richer picture of how our students are progressing. These reports satisfy the KDE's responsibility to monitor implementation of improvement plans and provide guidance based on these progress reports from schools and districts as outlined in 703 KAR 5:225**.** More importantly, the reports will allow schools to monitor progress and adjust strategies going forward.

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How to find your SPMR

SPMR access is granted through Infinite Campus at the administrator level and down. State employees can pull reports for schools across the state. Central office staff can pull reports for schools in their district. Principals can pull reports for their school. School Principals without access to IC will need to work with IC contact at central office to gain rights and access to the reports. Educational Recovery Specialists will need to work with school administration to access the SPMR.

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- ❑ Go to the Infinite Campus webpage
- ❑ Log in to Infinite Campus (use the single sign on feature)

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- ❑ Click on the tab, "KY State Reporting"
- ❑ Click on the KDE Reports

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- ❑ Click on Student Performance Monitoring Report

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- ❑ Click the "Generate Report" button and wait for the report to run

If you want the report to include information from the beginning of the school year to date, you don't have to do anything with the start and end date range. However, if you want to run a monthly report to track attendance or any other variable, or you wanted to compare Quarter 1 to Quarter 2, you can set the dates accordingly. You can also pull data from prior school years. We recommend only doing this for an entire prior school year, as opposed to Q1 only from a previous year. This is due to the way the early warning tool is calculated.

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- ❑ Download the report

How to Use the SPMR Report

Once you've run your report, it may take a while to download and open. Here is an example of a downloaded report. Once you open it, you'll notice there are labels at the top. School Year, District Number, District Name, School Number, School Name. It has student information such as First Name, Last Name, Student Number and Grade Level. There is demographic information including Gender, Race/Ethnicity. Then there are yes or no indicators for IEP, 504, Economically Disadvantage, English Learners, Foster Care, Homeless, Gifted/Talented, Immigrant, Migrant, Military Connected. Behavior statistics include the Number of Behavior Referrals, Number of In-School Removals, and Number of Out of School Suspensions. You also get information about tardies, absences, chronic absences, whether students are on track for graduation, and early warning statistics.

Another note, when you scroll to the last column, there is a Run Date. This tells you the date that you ran the report. So, if you end up creating multiple copies of these reports, you know which ones are relevant.

Natalie will now walk you through the rest of the process.

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The raw report is hard to work with, so the Department created a dashboard, called the Student Performance Monitoring Report Dashboard, to help you make sense of this data.

This is the template. On the first page, there are instructions.

- ❑ You're going to copy and paste the entire document from the raw report by clicking the triangle at the top left and hitting the copy button.

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❑ Then go to the Data page of the dashboard, click in Cell A and paste. Once it's pasted, the information in the Summary Dashboard and Demographic Dashboard tabs automatically populates.

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❑ Turn the On Track to Graduation and Early Warning System categories into numbers. Highlight the entire column

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❑ Click the "Data" menu option

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❑ Select "Text to Column"

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❑ Click finish and the information is color coded.

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❑ Repeat step 7 with all columns to color code all Early Warning categories

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The Dashboard tabs are informative. The Summary Dashboard and Demographic Dashboard allows schools to know who their students are and what their challenges may be. You should use these tabs to see what anomalies and trends are present to determine the interventions your school should implement or what strategies to continue.

One last note: if you'd like to share your reports with other stakeholders in your community, please export the excel sheet as a PDF and ensure that no personally identifiable information is transferred to the PDF document. Also, remember that this report does not suppress data from student groups with small populations. Unsuppressed data should not be publicly posted or shared beyond the staff in your school. Parents or other community stakeholders should not

have access to unsuppressed student data summaries. Similarly, unsuppressed data should be exempted from open records requests.

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Here are the links to the regulation about monitoring and the link to the SPMR Dashboard. Remember to download a copy of the dashboard. Please, do not edit this copy.

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Thank you for your time. If you have any questions, please feel free to Natalie Gwishiri at natalie.gwishiri@education.ky.gov or Marsha VanHook at marsha.vanhook@education.ky.gov