

## **Educational Recovery Specialist/ Educational Recovery Leader – MOA**

### **DUTIES AND RESPONSIBILITIES:**

The Educational Recovery Specialist (ERS) and/or Educational Recovery Leader (ERL) will serve in Priority Schools to assist and support staff in the following areas while focusing on leadership, math and literacy.

Ensure curriculum is aligned with state and local standards and implemented through a systematic process.

Work with staff to ensure rigorous and authentic assessments inform and improve instruction to meet the needs of all students.

Assist teachers in developing and implementing effective and varied, research-based instructional strategies to be used in all classrooms.

Help provide resources and activities that will make the school function as an effective learning community to support and promote a safe and orderly environment that encourages learning.

Assist staff in working with families and community groups to remove barriers to learning.

Seek and provide appropriate, relative professional development opportunities for teachers and administrators and work with teachers to identify areas of growth that will enhance their teaching skills.

Help identify ways to focus instructional decisions of the school council and school leadership teams around support for teaching and learning and developing leadership skills.

Work to assist in organizing the school around all available resources to ensure maximum effectiveness.

Coordinate the development, implementation, monitoring, communication, and evaluation of the comprehensive school improvement plan.

Help carry out activities designed for Priority Schools.

Perform other duties as assigned.

### **MINIMUM REQUIREMENTS:**

Applicant must be a graduate of a college or university with a Master's degree in education, or a related field, and must have five years of professional experience in the field of education.

**SUBSTITUTION CLAUSE:**

Current Rank II or Rank I certification by the Kentucky Education Professional Standards Board will substitute for the required educational requirement. Additional professional experience in the field of education will substitute for the required educational requirement on a year-for-year basis.

**PREFERRED SKILLS:**

An Educational Recovery Specialist must hold appropriate certification and have successful teaching and/or administrative experience.

**Applicants and employees in this classification may be required to submit to a drug screening test and background check.**

***Applicants currently under contract with a local school district are required to provide a written release from their superintendent prior to an offer of employment is given.***

***In accordance with KRS 161.220 the applicant selected for this position will become a member of the Kentucky Teachers' Retirement System.***

**NOTE:** This position will be filled through a Memorandum of Agreement (MOA). The applicant selected for this position must be an employee of a Kentucky local school district or institution of higher education. Employment contract will be in effect through the end of the current fiscal year.

TO APPLY FOR THESE POSITIONS, applicants must complete an application via the Career Opportunities System (COS), submit their application, resume, and letter of interest directly to: Angela Smith, Division of Human Resources, 500 Mero Street, 16<sup>th</sup> Floor, Capital Plaza Tower, Frankfort, KY 40601; phone: 502-564-3716. Email: [Kristy.Woods@education.ky.gov](mailto:Kristy.Woods@education.ky.gov) Applications are not kept on file and must be resubmitted.

**For further information concerning the application process, e-mail Kristy Woods at: [Kristy.Woods@education.ky.gov](mailto:Kristy.Woods@education.ky.gov)**