Safety Precautionary Measures
School Report Card Collection Items

Log into the Bright Bytes platform Kentucky School Report Card Data Approval Tool using the person's school district email address and Windows/Office 365 password; reference the School Report Card – User Access Instructions for set up of users and granting access.

Once on the Tools landing page, click the sideways (>) arrow

Kentucky School Report Card Data Review, Approval and Collection

The Data Review, Approval and Collection Tool allows you to review and approve your data, as well as provide your School Report Card collector items.

Click on the Schools hyperlink under District Name

**Kentucky School Report Card Approval**

Adair County

Approval | Schools | Downloads

Select the sideways (>) arrow beside the school in which to answer the Collection items

<table>
<thead>
<tr>
<th>NAME</th>
<th>COLLECTION STATUS</th>
<th>APPROVAL STATUS</th>
<th>LAST UPDATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adair County Elementary School</td>
<td>✗ Not Started</td>
<td>✗ Not Started</td>
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</tbody>
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Click on the Collection hyperlink under the School Name

Adair County Elementary School

Approval | Downloads | Collection

Click on the Safety Precautionary Measures hyperlink

Data Collection

Community | Safety Precautionary Measures | Technology | Visual & Performing Arts | Career Studies
Health & Physical Education | World Languages

There will be 10 questions that must be answered by all schools with the exception of schools that are state classified as A6 (KECSAC funded program).
1) Is the district discipline code distributed to parents? Yes or No
2) Are visitors to the building required to sign-in? Yes or No
3) Do all classrooms have access to a telephone accessing outside lines? Yes or No
4) Does your school have a full-time School Resource Officer? Yes or No
5) Does your school have a process in place to provide mental health referrals for students? Yes or No
6) Does your school collect and use student survey data? Yes or No
7) Does your school administer a school climate survey annually? Yes or No
8) Are all outside doors locked during school hours? Yes or No
9) Do all classroom doors lock from the inside? Yes or No
10) Which of the following approaches are actively implemented school wide at your school? Select all that apply. Please select only those programs or approaches that are actively implemented school wide by personnel who have been trained in using the program or approach. If the majority of the staff does not know about a program or approach or does not use it with students, do not select that choice.
   - Mental health counseling
     - Licensed mental health counselors treat students in your school who need help achieving mental and emotional wellness. The school or district takes an active role ensuring that the students are treated by the medical professionals.
   - Social emotional learning
     - The school uses Social Emotional Learning (SEL) as its coordinating framework for how educators, families, and communities partner to promote students’ social, emotional, and academic learning. All staff are trained, and any SEL program or approach is utilized school wide. Examples include, but are not limited to, Second Step and the PATHs program.
   - Trauma informed practice
     - Staff are trained in being sensitive to students’ past and current experiences with trauma, and it is utilized school wide.
   - Restorative practice
     - Staff are trained in using restorative practices as a process to proactively build healthy relationships and a sense of community to prevent and address conflict and wrongdoing. This is utilized school wide.
   - Bullying/violence prevention program
     - The school uses a specific bullying or violence prevention program to instruct staff, students, and parents in how to identify, reduce, and handle bullying and other violent actions when they occur. All staff are trained, and the program is used school wide. Examples include, but are not limited to, the Olweus Bullying Prevention Program, Second Step and the PATHs program.
   - Drug and alcohol prevention program
     - The school uses a substance abuse prevention program that seeks to reduce risk factors for alcohol and drug use at the individual level and addresses other social and environmental risk factors. All staff and students are trained in this program, and it is used school wide. Examples include, but are not limited to, LifeSkills training and Fast Track.
   - Suicide prevention program
     - The school uses a suicide prevention program that teaches staff how to prevent, assess the risk of, intervene in, and respond to suicide. All staff and students are trained in
this program, and it is used school wide. Examples include, but are not limited to, Sources of Strength, QPR (Question, Persuade, and Refer), Gatekeeper Training for Suicide Prevention, Applied Suicide Intervention Skills Training, and the Lifelines Curriculum.

- Healthy and positive school culture/climate
  - Staff are trained in how to create a healthy and positive culture and climate. The school exhibits an atmosphere that is positive for students and staff, and interactions among staff and students are healthy and positive.

- Positive behavior supports or other school climate program
  - Positive behavior supports (PBS), is a framework for providing a broad range of systemic and individualized strategies for achieving important academic and behavior outcomes while preventing problem behavior. All staff and students are trained in the chosen PBS program, and it is used school wide. Examples include, but are not limited to, PBIS, Foundations, Responsive Classroom, CHAMPS, RTI, and Multi-Tiered Systems of Support.

- None available – Select this option if none of the above approaches are implemented

Click the Submit button, no further action is required.