

Kentucky Department of Education

Kentucky English Learner (E L/ EL) Identification

Step 1: Administer Home Language Survey (H L S) to all students upon enrollment.

The H L S shall be based at a minimum on four questions. The four questions are:

1. What is the language most frequently spoken at home?
2. Which language did your child learn when he/she first began to talk?
3. What language does your child most frequently speak at home?
4. What language do you most frequently speak to your child?

Step 2: Review responses on H L S.

If any of the answers on the H L S is a language other than English, the student is a “potential EL” and will need to be assessed.

If the student is in Kindergarten, administer the W-A P T for Kindergarten. If the student is in grades 1 through 12, administer the WIDA Screener Online.

If the student in grades 1 through 12 scores a 4.5 overall composite, the student would be identified as Initially Fully English Proficient (I F E P). Students in grade 1 through 12 identified as I F E P will not take the ACCESS in January. If the student in grades 1 through 12 scores below a 4.5 overall composite, the student would be identified as an English learner (E L or EL).

A Kindergarten student who has taken the W-A P T test must be enrolled as an EL student. Regardless of Kindergarten W-A P T score results, Kindergarten students cannot exit until after taking first grade ACCESS.

If all responses on the H L S are English, no additional action needs to be taken. The student is NOT considered an E L.

Step 3: Create a Program Service Plan (P S P)

Once the student is identified as an EL, the district is required to provide a Program Service Plan (P S P). Parents must be notified and invited to the P S P meeting within 30 days of the first day of school. If the student was enrolled after the start of the school year, the P S P meeting must happen within 2 weeks of the students enrollment. The P S P should be developed for the student.

All E L students will take the ACCESS test in January.