

SUMMARY MINUTES ARE DRAFT UNTIL APPROVED AT THE OCT. 27 MEETING



PRESCHOOL COORDINATOR ADVISORY GROUP (PCAG)

SUMMARY

July 28, 2022

PRESENT: Whitney Stevenson, Kristy Lewis, Carlena Sheeran, Jennifer Walrod, Whitney Fowler

ABSENT: Cymbre Crisologo

SUMMARY

Agenda Item: Welcome/Roll Call

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion:

Roll call was completed and it was determined to be a quorum.

Agenda Item: Welcome

Presenter: Andrea Bartholomew, School Readiness Branch Manager, Division of Individuals with Disabilities Education Act (IDEA) Implementation and Preschool, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion:

Bartholomew welcomed the group, introduced the Kentucky Department of Education (KDE) staff who were present, thanked everyone for their participation and shared about the preschool department elevation.

Agenda Item: Review of Norms

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion:

Stevenson reviewed the purpose of the group and the group norms.

Agenda Item: Review and Approval of Last Meeting Minutes

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood Fayette County Public Schools

Summary of Discussion: Stevenson shared time for the group to review the last meeting minutes. The minutes were approved upon the motion of Jennifer Walrod, seconded by Whitney Fowler. All members were in agreement.

Agenda Item: Discussion of PCAG priorities

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood Fayette County Public Schools

Summary of Discussion:

The council had a discussion surrounding issues that had previously been prioritized by the Priority Setting Committee as the focus of our upcoming work: better communication between First Steps and districts, seeking more ways the council can help relieve the workload of the preschool teachers, more variety in assessment measures which allows teachers to tie what they are doing in the classroom and the curriculum measures that come with their programs, if not an accepted measure already, and finally, creative ways to involve parents, allowing flexibility with home visits and ways we can meet the needs of the families and safety of the teachers. There also was a discussion of possible priorities including input and planning for the mixed delivery model and putting a consistent quality check in place.

Agenda Item: Discussion on new members for the PCAG committee and setting term limits

Presenters: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood Fayette County Public Schools

Summary of Discussion:

The council discussed methods of securing new members for the PCAG and setting term limits. Currently four new members are needed. It was decided that new member recommendations would be identified from the Regional Training Centers. There was a motion made by Whitney Stevenson to begin the process of securing new members and seconded by Jennifer Walrod, all members were in agreement. Term limits were also discussed. At this point, the term limit is two years. The committee felt as though the first year was more of a planning term. There was conversation of the possibility that current members will have a three-year term, with two more years to go, while new members will serve two-year terms. It was decided that Andrea Bartholomew and Thomas Williams will talk to the policy department at KDE to get input for help in determining term limits.

Agenda Item: Beginning of Year information

Presenters: Andrea Bartholomew, School Readiness Branch Manager, Division of IDEA Implementation and Preschool, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion:

Bartholomew shared an overview of beginning of the year information. These updates include a change of the location of where the Memorandum of Agreement and Certificate of Full Utilization will be uploaded and housed, as a result of Senate Bill 60. These documents will be uploaded into the Preschool Coordinator SharePoint site by Sept. 15, 2022. Other updates include the importance of all involved staff attending Child Outcomes Summary training, no changes to child count, the PCAG members reaching out to new coordinators to support them, certification options for the teacher shortage and open borders districts and its effect on preschool.

Agenda Item: Discussion regarding the American Rescue Plan (ARP) team

Presenters: Andrea Bartholomew, School Readiness Branch Manager, Division of IDEA Implementation and Preschool, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion:

There was discussion surrounding having a representative(s) from the ARP team to present on the new teacher cohort at the next PCAG meeting. It was determined that Thomas Williams will have a conversation with Traci Sharpe to confirm for the next meeting agenda.

Agenda Item: Discuss and vote on future meeting date

Presenters: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood Fayette County Public Schools

Summary of Discussion: The next meeting date is set for Oct. 27, 2022 from 11 a.m. to 1 p.m. and will be held at KDE.

Agenda Item: Closing Remarks and Exit Slip

Presenter: Andrea Bartholomew, School Readiness Branch Manager, KDE Division of IDEA Implementation and Preschool, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion:

Bartholomew thanked the group again and took any questions.

The group adjourned upon the motion of Whitney Fowler with a second by Kristy Lewis.

Next meeting date: Oct. 27, 2022 from 11 a.m. to 1 p.m.