



**KENTUCKY DEPARTMENT OF EDUCATION
PRESCHOOL COORDINATORS ADVISORY GROUP (PCAG)
SUMMARY**

JULY 20, 2023

PRESENT: Whitney Stevenson, Cymbre Crisologo, Whitney Fowler, Kristy Lewis, Jennifer Walrod, Ashla VanHoose, Chris Westerfield, Kim Whitt, Susan Matthews

ABSENT: Carlana Sheeran

SUMMARY:

Agenda Item: Roll Call

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion: Roll call was completed. Nine members present, one absent.

Agenda Item: Welcome

Presenter: Thomas Williams, Ph.D., Early Learning Unit Administrator, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion: Dr. Williams welcomed everyone and thanked the members for coming today and for their participation in the group.

Agenda Item: Review of Norms

Presenter: Kristy Lewis, PCAG Co-Chair, Paducah Independent Schools/Paducah Head Start

Summary of Discussion: Lewis reviewed the purpose of the group and the group norms.

Stevenson motioned for Walrod to be named secretary and take minutes, seconded by **XXXX**. Motion was approved and all members were in agreement.

Agenda Item: Review Approval of Last Meeting Minutes

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion: Stevenson shared time for the group to review the last meeting minutes. The minutes were approved upon the motion of Westerfield, seconded by Fowler. All members were in agreement.

Agenda Item: Preschool Quality Discussion

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary: PCAG members shared their strategies for monitoring quality in funded preschool. Members noted the self-study, Pyramid Model and Teapot, CLAS and portions of ECERS as well as individualized Quality Improvement Plans. Fowler shared that reconnecting to families and using the family engagement tool from the Prichard Committee has been important in their district.

Agenda Item: Child Outcome Summary

Presenter: Andrea Bartholomew, School Readiness Branch Manager, Office of Special Education and Early Learning, Kentucky Department of Education

Summary: The PCAG discussed implementation across districts. Bartholomew provided guidance on new deadlines for the COS window. There is an updated guidance document and video posted on the KDE website.

Feedback from Members: Crisologo noted that there is a need for a report in Infinite Campus that allows districts to know what students have been completed. Bartholomew stated that there is a QA report for COS in Infinite Campus currently. Westerfield mentioned that the COS needs to transfer with students throughout the state. There is a way for districts to view their own data through an adhoc report.

Follow-Up Required: Bartholomew will share with the Regional Training Centers about the ad hoc for data review so that this can be shared with all districts during the RTC/District Coordinator meetings.

Agenda Item: DMS 2.0

Presenter: Melody Cooper, Policy Advisor, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion: Cooper shared that OSEP has renamed their monitoring to Differentiated and Monitoring Support of States Programs. This will consist of onsite and off-site monitoring and has three phases. Phase one is called Discovery, Phase two is Engagement and Phase three is Follow-up. The process for each of these phases was explained and it was noted that they are currently in Phase one.

Agenda Item: Review of PCAG Priorities

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools.

Summary of Discussion: Stevenson reviewed the priorities from the October 2022 meeting. These priorities were: Preschool teacher caseload, improving communication between First Steps and LEAs, reducing Preschool teacher turnover to kindergarten. It was discussed that these priorities are important advocacy items but cannot be directly changed by this group. Stevenson commented that this group must utilize the RTC and State Director meetings to get advocacy items and feedback from all programs statewide.

New Priorities:

1. Obtain feedback from programs statewide on the new Quality Control piece that KDE is developing.
2. Obtain feedback from programs statewide on COS implementation.

Lewis also noted that we focus on developmentally appropriate practices as these products and systems are developed and implemented.

Agenda Item: Future Meeting Dates

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion: A date was set for October- October 17th, 2023, from 10 a.m. to 12 p.m. Future dates will be set at this meeting once priorities have been finalized. It was noted that all are encouraged to attend in person if possible.

Agenda Item: Open Discussion

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion:

- Bartholomew stated that the Head Start Full Utilization documents are due to be uploaded into the Coordinators Sharepointe site by September 15th, 2023.
- She asked that any new coordinator names we know of be sent to her.
- Cooper noted that the new HI and VI eligibility forms are in Infinite Campus now.
- Williams is excited about the new ARP work happening and a presenter may be available to share with the PCAG at the next meeting.
- Early Childhood LETRS training and the Teacher Leader Academy were discussed.
- Westerfield added that the Preschool Budget should be discussed due to the increasing needs of students.
- Bartholomew introduced new Office of Special Education and Early Learning team members and there is an opening for an ALL STARS Coordinator at the department.

Follow-up Required: At RTC/Preschool Coordinator meetings the following items will be shared by PCAG members;

- DMS 2.0

- Where to find COS resources on the state website
- Advocacy pieces and suggested new priorities
- State Pyramid Team (Bartholomew stated more information to come)

PCAG members will gather feedback on:

- The COS system
- Any new coordinators
- Other ideas for priorities or concerns from Coordinators

Agenda Item: Closing Remarks and Exit Slip

Presenter: Andrea Bartholomew, School Readiness Branch Manager, Office of Special Education and Early Learning, Kentucky Department of Education

Summary of Discussion: Bartholomew thanked the group for its work and dedication.

Agenda Item: Adjourn

Presenter: Whitney Stevenson, PCAG Chair, Associate Director of Early Childhood, Fayette County Public Schools

Summary of Discussion: The group adjourned upon a motion by Fowler and seconded by Westerfield. All members agreed. The next meeting date was set for October 17, 2023, from 10 a.m. to 12 p.m.