**Funding for School Security Projects (Overview)**

HB 352 (2020 budget bill) for school safety facility upgrades. The budget bill included $18.2 million for this purpose, with the funds contained in the capital construction allocation assigned to KDE.

This amount was based on a survey of districts by KSBA last year and based on the requirements contained in Senate Bill 1 (2019), which was signed into law on 3/11/19 under an emergency clause. The intended purpose of these funds are to aid in securing and controlling the access to each school building. The allotted funds expire on 6/30/2022.

The six items identified in SB1 (2019) are to aid in controlling the access to each school building, but are not limited to the items listed below.

1. Main entrance electronic locks – provide number replaced and school location
2. Main entrance camera –provide one (1) new and school location
3. Main entrance intercom – provide one (1) new and school location
4. Classroom door locks – number replaced and school location
5. Classroom door window coverings – provide number replaced and school location
6. Exterior door access control –provide number replaced and school location

**School Security Funds Request (SSR) Form Instructions**

The following instructions detail the procedures and guidelines applicable to all Kentucky Public School Districts regarding a School Security Funds Request.

To request access to school security funds, submit a SSR form to the District Funding and Reporting Branch with a vendor invoice. Depending on the nature of the project a BG-1 may be required. If a BG-1 is required, the district should contact the District Facilities Branch and submit in FACPAC for review and approval. Assuming the request meets KDE funding requirements (above) and the BG-1 is approved, the district will receive an approval email and the approved School Security Fund (SSR) form.

Instructions on filling out the School Security Funds form are listed step by step below.

1. District Name and district number
2. District security funds
3. Retroactive project. If yes, provide date.
4. School Name, description and location of expenditures, BG# and expenditure amount requested. This needs to be filled out for each school.

Provide date that the district school board approved the request.

Superintendent’s signature, print name and date signed.

Finance officer’s signature, print name and date signed.

After the form is complete, send the signed form, vendor invoice and if required a copy of BG associated with the form to Jana Cox at [jana.cox@education.ky.gov](mailto:jana.cox@education.ky.gov).

If you have any questions, please contact Sarah Tandy at [sarah.tandy@education.ky.gov](mailto:sarah.tandy@education.ky.gov) 502-564-3846 ext. 4438 or Jana Cox [jana.cox@education.ky.gov](mailto:jana.cox@education.ky.gov) 502-564-3846 ext. 4409.