

Kentucky High School Schedule Policy

Purpose:

This policy ensures that all students are provided equitable access to all components of the school’s curriculum within the master class schedule.

Procedures:

Length and Number of Class Periods: Kentucky High School will have a six-period day with a half-period for enrichment/intervention activities and a 12-minute homeroom period daily. All students identified for special education services will participate in remedial classes in lieu of standard elective/enrichment courses (art, music, foreign language, agriculture, et cetera).

Total instructional minutes daily must not drop below 360 minutes (six hours). The bell schedule will be as follows:

Time	Class/Activity	Instructional Minutes
7:15-8:00	Breakfast (Early learning - optional)	
8:00-8:57	1st Period	57
8:57-9:00	Transition	
9:00-9:12	Homeroom	
9:12-9:15	Transition	
9:15-10:12	2nd Period	57
10:12-10:15	Transition	
10:15-10:47	Enrichment/Intervention	32
10:47-10:50	Transition	
10:50-12:22	3rd Period <ul style="list-style-type: none"> • Lunch A – 10:50-11:15 • Lunch B – 11:20-11:45 • Lunch C – 11:50-12:15 	62
12:22-12:25	Transition	
12:25-1:12	4th Period	57

Time	Class/Activity	Instructional Minutes
1:12-1:15	Transition	
1:15-2:12	5th Period	57
2:12-2:15	Transition	
2:15-3:10	6th Period	55
3:10-4:30	Afterschool – optional (subjects vary each day)	
Total Instructional Minutes Per Day		377

Protection of Instructional Time: Teachers must begin each period on time and engage students throughout the class period. All schoolwide broadcast announcements except for emergencies must be done during the homeroom period. Activities that reward or punish students will not be conducted during instructional time unless those activities are strongly supported by the curriculum and the instructional programming within the school.

Common Planning and Professional Learning Time: All teachers must be given one period daily for planning and professional learning. Core subject areas (English/language arts, mathematics, the sciences and the social studies) and the career and technical education department will be provided a common planning time. Twice weekly, this common planning time will be for professional learning as determined by the school improvement plan and will be structured with an agenda and minutes. Non-core teachers will participate in professional learning with the department in which it shares the common planning time.

Evaluation:

The school council must review student achievement data annually and adjust the schedule of the day and week to meet the priority needs of students.

Date Adopted: July 18, 2019

Date Reviewed/Revised: July 20, 2021

Date Reviewed/Revised: July 17, 2023