

Data Standard Immigrant Data

Rev. 7/3/2023

Ownership and History

Standard prepared by:

Windy Spalding

Data steward(s):

[Kaiman Triplett](#) (502) 564-3791 ext. 4089 (Program Contact)

[Brandy Neal](#) (502) 564-3791 ext. 4131 (Program Contact)

[Margalee Conlee](#) (502) 564-3791 ext. 2470 (Data Contact)

[Windy Spalding](#) (502) 564-5130 ext. 4063 (Data Contact)

Office:

Office of Continuous Improvement and Support

Revision history:

July 3, 2023

Review for 2023-24 school year

Contents

Ownership and History	1
Overview.....	2
Section A – Identifying an Immigrant Student – Demographics Tab.....	2
Section B – Identifying an Immigrant Student – Enrollment Tab.....	3
Section C – Reporting Timeline.....	4

Overview

Description

As new students are enrolled the process referenced to identify Immigrant status should be followed to ensure accurate data collection and reporting as required by the Title III of ESSA-Every Student Succeeds Act.

Regulation citation(s)

- [Title III of Every Student Succeeds Act](#)
- [District Guide for the English Learners Program](#)
- [English Learner and Immigrant Data Collection and Reporting](#)

Data use

- Federal Reporting
- Federal Funding Allocation Determinations
- Data system sharing: KYSTATS

Available Report


- [Title III Immigrant](#)
 - Path: KY State Reporting | KDE Reports | Title III Immigrant
 - Report Uses: Validate immigrant records to ensure accuracy for federal reporting and allocations.
 - Review data quality issues highlighted and update data appropriately:
 - Error Message: Date Entered US School > 3 Years - Immigrant indicator on enrollment must be deselected.
 - Error Message: Date Entered US School Missing – Enter correct date via Census | People | Demographics tab.

Section A – Identifying an Immigrant Student – Demographics Tab


Classic View: Census | People | Demographics tab

Search Terms: Census


Date Entered US School



Home Primary Language



Native American Language


...

Date Entered US School: Enter month, day, year (##/##/##) the student **first entered a school in the United States**. A student who has been attending one or more schools in any one or more states for

Data Standard Immigrant Data
Rev. 7/3/2023

more than three full academic years is no longer classified *immigrant*. The U.S. Department of Education defines state as one of the 50 states, Puerto Rico, and the District of Columbia.

Home Primary Language: Choose from an alphabetical list of world languages. Home language is defined as the language spoken at home. This information is obtained through questions on the Home Language Survey which can be found on page 10 of the [District Guide for the English Learners Program](#). This drop list is populated based on federally reported languages found on the [Codes for Representation of Names of Languages website](#).

Native American Language: Select the Native American Language if student's *Home Primary Language* selection is **Native American (1025)**. If the language is not on this list, choose N0000: Other.

Additional information regarding *Home Primary Language* selections:

- In the case of a foreign-born student living in an English-speaking home of his/her adopted family, choose the student's native language from the *Home Primary Language* drop list.

Section B – Identifying an Immigrant Student – Enrollment Tab

Classic View: Student Information | General | Enrollments | State Reporting Fields

Search Terms: Enrollment

State Reporting Fields

State Exclude

State Exclude

Immigrant

Refugee

Immigrant: Under Title III ESEA Section 3201(5), Immigrant student is defined as an individual who:

- (A) is aged 3 through 21;
- (B) was not born in any state (of the United States of America) the USDOE defines state as one of the 50 states, Puerto Rico, and the District of Columbia. Adopted children from other countries and children born on military bases are included in this definition.
- (C) has not been attending one or more schools in any one or more states for more than 3 full academic years.

Districts should review the data generated on the **Title III Immigrant** report throughout the year to resolve data quality issues.

When a student has been enrolled in the US. English speaking school 3 years, they are no longer considered immigrant. Please check any students on this list.

If the student left the US, later returned, and has not been in a US school for 3 years, documentation must be kept in the student record for verification. *Date Entered US School* should be updated to reflect the return date. If the date is incorrect, enter the correct date via Census | Demographics.

The immigrant indicator must be deselected on the student's current enrollment if the *Date Entered US School* is greater than three years as of October 1st of the reporting year.

Data Standard Immigrant Data

Rev. 7/3/2023

Students that appear in the report but have **not** been attending a school in the United States for 3 **full** academic years, qualify as immigrants if the district has documentation to verify.

NOTE: An immigrant student must meet the federal definition of English Learner, Migrant and/or Refugee to be identified in any of these specific student groups.

Section C – Reporting Timeline

Immigrant Data Verification Timeline

- **Second Tuesday of October:** Immigrant count extracted to determine allocations.
- **May 1** - District immigrant data verification window opens.
- **June 30** - District immigrant data verification window closes.
- **July 1** - KDE extracts immigrant data to be used for state and federal reporting purposes.

Funding is based on districts who have experienced a significant increase in the percentage or number of immigrant children and youth who have enrolled in schools in the LEA in the current fiscal year compared to the average of the last two fiscal years.