Data Standard Title I Data Entry
Rev. 7/3/2023

Ownership and History

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Revision history

July 3, 2023
Review for 2023-24 School Year

Contents

Overview

Description

Title I, Part A provides formula grants to districts. Districts then allocate funds to Title I schools based on the number of low-income children. The district must use Title I funds only in schools that have been selected for services through allowable procedures. Funds are used to improve student achievement in high poverty schools.

Regulation citation(s)

- [Title I, Part A website](#)

Data use

- Federal Reporting
- Funding Allocations
- [School Report Card](#)

Related ad-hoc filters and reports

Student *Title I Status* state published ad-hoc should be used to verify Title I Status for current school year. This ad-hoc produces Title I Status codes for each school, the codes are defined as follows:

- TGELGBNOPROG: Targeted Assistance Eligible – No Program
- TGELGBTGPROG: Targeted Assistance Program
- SWELIGTGPROG: Schoolwide Eligible – Targeted Assistance
- SWELIGNOPROG: Schoolwide Eligible – No Program
- SWELIGSWPROG: Schoolwide Program
- NOTTITLE1ELIG: Not a Title I School

Training

Training and PowerPoint presentations are available on the [Title I, Part A website.](#)

Section A – School Designation

Classic View: System Administration | Resources | School

Search Terms: School Information

When the district completes the *Consolidated Application* in the Grant Management Application & Planning (GMAP) system for Title I, Part A for the current school year, the school *Title I Status* should be confirmed in Infinite Campus (IC) as well. The status entered in GMAP for current year should match the *Title I Status* in IC for the current year.
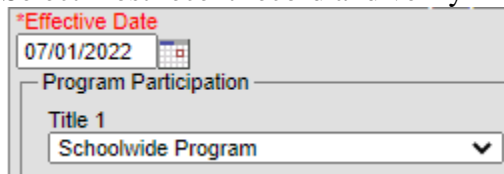
All schools must have a selection. If school is not eligible to receive Title I funds, the appropriate selection is *Not a Title I School*.

Step1 – Verify the Title I Status for each school

➢ Expand appropriate school

➢ Select the hyperlink directly under the school's name; this could be a display of *Original Record* or *a date*, if it is a date then it is the effective date of the most recent record.

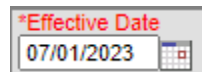➢ Select most recent record and verify Title I Status
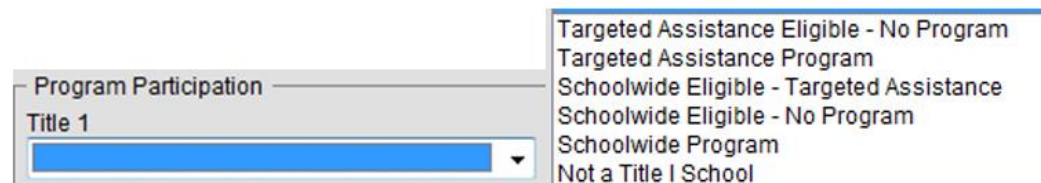

Step 2- Update Title I Status

➢ If the school's Title I Status needs to be updated; click *New School History* button. NOTE: to obtain the *New School History* option, you must select the most recent hyperlink as directed in the step above.

➢ Enter Effective Date as of July 1 of current school year

➢ Select current year Title I status from the drop list

Targeted Assistance Eligible – No Program (TGELGBNOPROG): The school's poverty percentage is less than 40% but is at or above either 35% or the district's poverty average if this was the selected qualification method on the "School Program Description page" as reported in the Title I Part A - Consolidated Application of GMAP. The school is targeted assistance eligible to receive Title I, Part A funds but the district decides to not participate.

Targeted Assistance Program (TGELGBTGPROG): The school's poverty percentage is less than 40% but is at or above either 35% or the district's poverty average if this was the selected qualification method on the "School Program Description page" as reported in the Title I Part A - Consolidated Application of GMAP. The school receives a Title I, Part A allocation and the district implements a targeted assistance program. Only identified students enrolled in the school receive Title I services.

Schoolwide Eligible – Targeted Assistance (SWELIGTGPROG): The school's poverty percentage is at or above 40% and above the district's poverty average if this was the selected qualification method on the "School Program Description page" as reported in the Title I Part A - Consolidated Application of GMAP. The school is eligible to operate a schoolwide program, but the district chooses to operate a targeted assistance program. Only identified students enrolled in the school receive Title I services.

Schoolwide Eligible – No Program (SWELIGNOPROG): The school's poverty percentage is at or above 40% and above the district's poverty average if this was the selected qualification method on the "School Program Description page" as reported in the Title I Part A - Consolidated Application of GMAP. The school is schoolwide eligible to receive Title I, Part A funds but the district decides to not participate.

Schoolwide Program (SWELIGSWPROG): The school's poverty percentage is at or above 40% and above the district's poverty average if this was the selected qualification method on the "School Program Description page" as reported in the Title I Part A - Consolidated Application of GMAP. The school receives a Title I, Part A allocation and the district implements a schoolwide program. All students are eligible to be served with Title I, Part A funds.

Schoolwide Program-Under 40% (SWELIGSWPROG): This designation is reserved only for schools in which the district has been granted a waiver by KDE to operate a schoolwide program in a school that would otherwise be required to operate a targeted assistance program as reported on the "School Eligibility page" in the Title I Part A - Consolidated Application of GMAP. In this case, the school should be reported as a "Schoolwide Program".

Not a Title I School (NOTTILE1ELIG): The school is not eligible to receive Title I, Part A funding because it is not at or above the district's GMAP qualification method or the school is a non-A1 school and is not served. An example of a non-A1 school may be a district's own alternative education program. This is reported on the "School Eligibility page" in the Title I Part A - Consolidated Application of GMAP.

Click Save School History button.

 Save School History

Section B – Student Services

Campus Path: Student Information | General | Title I Services tab

Search Terms: Title I Services

*If the school Title I Status is a **Targeted Assistance Program** or **Schoolwide Eligible – Targeted Assistance Program**; then each student who receives Title I Services must have this screen completed.*
Note: This section is **not** required to be completed in schools designated as a Schoolwide Program.

Add Title I Service

Enrollment: System will default to student's current enrollment

Start Date: Enter date student began receiving Title I services within current enrollment

Title I Support Services: Check all that apply
- ✓ Counseling
- ✓ Guidance
- ✓ Health
- ✓ Dental
- ✓ Eye Care

Title I Instructional Services: Check all that apply
- ✓ Mathematics
- ✓ Reading/Language
- ✓ Science
- ✓ Social Studies
- ✓ Vocational/Career
- ✓ Other, specify

Title I Other Services: specify other instructional service provided

End Date: Enter the date student Title I Services end; if student receives services entire school year the end date should be the last day of school.

A new record should be created each school year for all students receiving services in a school designated as a Targeted Assistance Program.

Section C – Reporting Timeline

Title I data must be complete and accurate in Infinite Campus by June 30 annually.