

Data Standard Family Resource and Youth Services Centers (FRYSC)

Rev. 7/22/2021

Ownership and History

Standard prepared by:

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Data steward(s)

[Melissa Newton](#), Cabinet for Health and Family Services

Revision history

July 22, 2021

- Updated hyperlinks

December 14, 2020

- Data steward updated to Melissa Newton

June 30, 2020

- FRYSC Individual Interventions Rosters Report was added to the Related Ad Hoc filters and reports section.

February 27, 2019

- Center setup added to standard. Requests for FRYSC additions, closures, or name edits may be sent to [Melissa Newton](#).

February 14, 2018

- FRYSC records outside of the Active Year are now read-only for both State and District users.
- Individual Intervention categories on the FRYSC > Individual Intervention editor have been replaced by multi-select dropdown lists. Users can now select multiple codes per Individual Intervention category.
- FRYSC Program Categories have become a single dropdown list on the FRYSC Group Programs tab.

May 21, 2018

- Converted to accessible format and updated training hyperlinks due to CHFS website changes.

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Overview

Description

The Kentucky Family Resource and Youth Services Centers were established as a component of the historic Kentucky Education Reform Act (KERA) of 1990. The mission of these school-based centers is to help academically at-risk students succeed in school by helping to minimize or eliminate noncognitive barriers to learning.

Regulation citation(s)

Family Resource Centers serve children under school age and in elementary school and coordinate:

- preschool child care;
- after-school child daycare;
- families in training;
- family literacy services; and,
- health services and referrals.

Youth Services Centers serve students in middle and high school and coordinate:

- referrals to health and social services;
- career exploration and development;
- summer and part-time job development (high school only);
- substance abuse education and counseling; and
- family crisis and mental health counseling.

Data use

- This data is used to track services provided by each center.
- Reported to Kentucky Center for Education and Workforce Statistics (P20 data collaborative).

Related ad-hoc filters and reports

- KY State Reporting / FRYSC Group Program Report
- KY State Reporting / FRYSC State Report
- KY State Reporting / FRYSC Individual Intervention Report

Training

Cabinet for Health and Family Services, Division of FRYSC:

- *FRYSC Administrators Guidebook*
- Update link to Admin Guidebook: <https://chfs.ky.gov/agencies/dfrevs/dfrysc/Documents/AdministratorsGuidebook.pdf>
- Training can be found [here](#).

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Campus Community Articles:

[*FRYSC; FRYSC Group Programs; FRYSC Program Participation Wizard; FRYSC Group Program Report; FRYSC State Report*](#)

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Section A – Center Setup

Campus Path: System Administration / Resources / School

Schools served by FRYSC must have the correct center specified in Infinite Campus to ensure accurate reporting and group program entry.

Select the appropriate school from the list.
Select the FRYSC center from the dropdown list.

The screenshot shows the 'School Editor' interface in Infinite Campus. On the left is a list of schools, with 'Lincoln School' selected. The main area is the 'School Detail' form. At the bottom of this form, the 'FRYSC Center' dropdown menu is highlighted with a red rectangular box. Other fields include Name (Lincoln School), Location Number (15), NCEES School Number (2103150), Standard Code (02: Special Education School), State Classification, Course Catalog, Phone, Fax, Email, URL, Principal Name, Principal Title, Principal Email, Agency, Address, City, State, Zip, Physical Address, Physical City, Physical State, Physical Zip, and Comments.

The Division of FRYSC is responsible for the addition of FRYSCs to Infinite Campus. FRYSC District Contacts may send requests for center additions or center name edits to tonya.cookendorfer@ky.gov.

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Section B – Individual Interventions

Campus Path: Student Information / General / FRYSC tab

Select Add Intervention

The screenshot shows the 'FRYSC Individual Intervention Detail' form. At the top, there are tabs for 'Records Transfer', 'Gifted & Talented', 'FRYSC', 'Pre-School', 'Title 1 Services', and 'Early Learning/Prior Settings'. Below the tabs is a toolbar with buttons: '+ Add Intervention' (highlighted in red), '+ Add Group Program', 'Save', 'Delete', 'Print All', and 'Print Current Year'. The main form area has a 'Save' and 'Save&Print' button in the top right. The form fields include: '*Enrollment' (dropdown), '*Start Date' and 'End Date' (date pickers), '*Intervention is for' (checkboxes for Student and Parent), '*Referred By' (dropdown), and '*Mode of Intervention' (checkboxes for In-office/School Grounds, Telephone, Email/Text, Home Visit, Home Visit- PAT, Letter, and Other). There are also checkboxes for 'Result of a behavior issue', 'Parent / Guardian contacted', and 'Result of GAIN-SS screening'. Below these are 'Referral Location1' and 'Referral Location2' (dropdowns), and a 'Description' text area. The 'Academic Support' section has checkboxes for AS03: Born Learning Academy and AS09: Kindergarten Readiness. The 'Attendance' section has checkboxes for AT04: Tardies, AT01: 0-5 Days Absent, and AT05: Truancy Diversion Program. Other sections include 'After School and Chaperone', 'Basic Needs', 'Career Development Exploration', 'Health', 'Legal', 'Mental Health / Counseling', and 'Transportation', each with a 'Select Values' dropdown.

Enrollment: This field will auto populate to the current enrollment. If needed, select a different enrollment.

Start Date: Enter the intervention Start Date in mmddyyyy format

Intervention is for: Select whom the intervention is for *Student* or *Parent*

Referred By: Select the person who referred the student for intervention from the dropdown list

Result of a Behavior Issue: Check if applicable

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Parent/Guardian Contacted: Check if applicable

Result of a GAIN-SS screening: Check if applicable

Referral Location 1 & 2: Select the agency or agencies to which the student or parent was referred

Select the reason(s) for intervention under the appropriate intervention heading.

Click the **Save** button when finished. To also print the FRYSC record upon saving, select the **Save & Print** button. The student will now have an Intervention listed in the FRYSC editor.

Section C – Group Programs

Campus Path: Student Information / General / FRYSC tab

Select Add Group Program

The screenshot shows the Infinite Campus interface for FRYSC. At the top, there are tabs for 'Records Transfer', 'Gifted & Talented', 'FRYSC', 'Pre-School', and 'Title 1 Services'. Below the tabs, there are buttons for 'Add Intervention', 'Add Group Program' (highlighted with a red box), 'Print All', and 'Print Current Year'. The main content area shows a tree view with 'Individual Interventions' and 'Group Programs' expanded. A red arrow points from the 'Add Group Program' button to a pop-up window titled 'FRYSC Add Student to Group Program Selection'. The pop-up window has a red header bar and a close button. Below the header, there is a red instruction: '*Select FRYSC Group Program'. A list of programs is displayed in a white box with a blue border:

- Academic Support**
 - After-school/Summer Enrichment - After school tutoring,02/05/2018-05/18/2018
 - Back-To-School Event - Back to School Picnic,08/02/2017-08/02/2017
- Health**
 - Dental - Dental Van,02/15/2018-02/16/2018
- Prevention Activities**
 - Peer Relations - Character Education - Character Building Les...,01/29/2018-03/02/2018

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Select the appropriate Group Program from the dropdown list

FRYSC Group Program Detail

*Enrollment Save Save&Print

Start Date: 02/05/2018 End Date: 05/18/2018

Parent Participated

Comments

Program Title: After school tutoring

Program Category: Academic Support : After-school/Summer Enrichment

*Program is for: Students Parents

*Time Frame: 03: After School

Start Date: 02/05/2018 End Date: 05/18/2018

Partner Agency: Select a Value

Total Volunteer Hours	0	Volunteer Count	0
Total Program Hours	0	# Meetings	0

Comments

Enrollment: This field will auto populate to the current enrollment. If needed, select a different enrollment.

Start Date: This field will auto populate from the program information, change if appropriate.

End Date: This field will auto populate from the program information, change if appropriate.

Parent Participated: Check if applicable

Click the **Save** button when finished. To print the FRYSC Group Program record upon saving, select the **Save & Print** button. The student will now have a Group Program listed in the FRYSC editor