KSIS · Infinite Campus · NEWS

Kentucky Student Information System
KSIS Infinite Campus News Volume 16, Issue 11 – December 2023

Infinite Campus Interchange registration is open through Dec. 1

Submitted by Lisa DeGaris

There is still time to register for the annual Infinite Campus Interchange. Participants get a day and a half of informative training, collaboration, and networking. See the KSIS Training webpage for details and registration. Interchange will take place Dec. 14-15 at the Omni Louisville Hotel. Registration ends Dec. 1.

CRDC will open on Dec. 11

Submitted by Candy Johnson

The 2021-2022 Civil Rights Data Collection (CRDC) will open on Dec. 11 for all local education agencies (LEAs). LEAs will have the standard (minimum of) 75 calendar days and must submit their data by the Feb. 26 closing date. KDE will again assist by prepopulating most but not all data elements. Please see the KY CRDC Reporting Matrix for details.

Each LEA is responsible for the quality of their data. State ad-hoc reports in Infinite Campus can be used to help validate much of the CRDC data. The user should select the CRDC reporting year in the Campus Toolbar when generating the reports. See the full list of state-published ad hoc filters and descriptions here. Users must be granted access by the local KSIS administrator before they see this report.

The timeline and helpful resources can be found on the KY CRDC webpage and the CRDC Resource Center webpage.

Replace OneRoster connections using OAuth 1.0 before Dec. 18

Submitted by Infinite Campus

Districts using OneRoster to connect Infinite Campus to Instructure (Canvas), Google Classroom, Schoology, or any other tool that uses OneRoster API, should ensure OneRoster connections have been updated! IMS/1EdTech, the consortium that maintains the OneRoster specifications, has deprecated support of OAuth 1.0 API authentication; therefore, effective Dec. 18, Infinite Campus will no longer support OneRoster connections using OAuth 1.0. Campus now supports OAuth 2; however, not all digital learning partners support OAuth2 yet.

Your integrations administrator can confirm whether your district needs to take action by navigating to the Learning Interoperability or Digital Learning Applications Configuration screen and selecting Open Connection Tracker to review any connections listed. If none are listed, you are in good shape.

Please share the OneRoster Migration Instructions with your integrations administrator. The instructions include information about how to update connections and share new URLs.

KSA Multi-Year Student Profile now available

Submitted by Madalyn White

The Kentucky Summative Assessment (KSA) Multi-Year Student Profile, introduced in the Nov. 2023 KSIS Infinite Campus News, is now available as a new dashboard in the Data Visualization suite. The KSA Multi-Year Student Profile displays a student's progress in all subjects over multiple years on a single dashboard. *(Continued on page 2.)*

KSA Multi-Year Student Profile now available *(Continued from page 1.)*

The information is presented in a horizontal bar chart format, featuring the benchmark score and the student's proficiency level represented by color. Select a student ID to display an individual student's details or use standard filters to display results by student subgroup. An example of the new dashboard is provided below. This information may be shared in parent meetings and printed as needed.
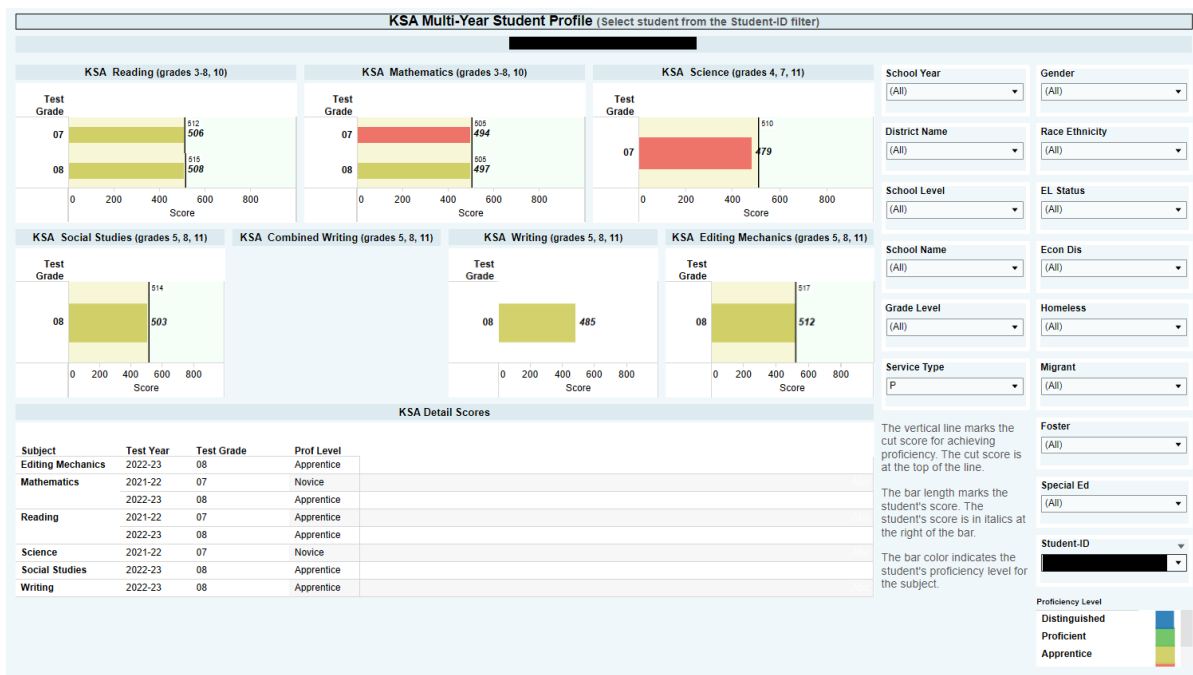
Other previously published visualization dashboards for assessments including American College Testing (ACT) and Kentucky Performance Rating for Educational Progress and (K-PREP)/KSA are detailed in the Infinite Campus Data Analysis Portal User Guide.

Due to data privacy and licensing terms, access to Tableau data visualizations is restricted. KDE advises limiting access to leadership-level staff. The Infinite Campus Data Analysis Portal User Guide provides comprehensive instructions for granting user access. To request access to Infinite Campus Data Analytics, reach out to your local Infinite Campus system administrator.

January Growth Factor Report

Submitted by Laura Loman

The January Growth Factor will resume this 2023-2024 school year subject to available funds under the program to Support Education Excellence in Kentucky (SEEK). The *January Growth Factor Report* is due to KDE five days after the last day of the school month chosen with the most attendance days in January of the current school year, but not later than Feb. 20. Please review steps in the 2023-2024 SAAR Training Document to ensure all cleanup is complete and ready for the submission.

The January Growth Factor Report should be submitted via the SAAR application. The report includes the information listed below for the school month chosen with the most attendance days in January of the current school year. The information is reported by school, grade level, and transportation code.

- aggregate days attendance and absence
- race and gender count
- home and hospital
- adjustments for less than full-time attendance (Partial Day)
- nonresident/non-contract students
- overage and underage students

If you have any questions, contact Laura Loman by email or by telephone at 502-564-5279, ext. 4485.

Please send any questions or comments about information provided in this publication to KDE Data Services.

Data Health Check replaced by Data Validation Report

Submitted by Lisa Keeter

Infinite Campus deprecated the *Data Health Check Report* and created Validation Groups that perform the same data quality checks. Each Validation Group produces a unique *Data Validation Report*. System administrators should use the Data Health Check to Data Validations Checklist to ensure these data quality checks are available to the appropriate user security group(s). The Validation Groups include:

- Student
- Scheduling
- Behavior
- Census
- Transcripts
- Special Education

Watch the Data Validation Overview – Video and Validation Groups – Video for an overview of the functionality.

2024-2025 course codes are available

Submitted by Caryn Davidson

The Searchable State Course Codes Database (SSCCD) in the Kentucky Educator Certification System (KECS) is now available with an updated view for the 2024-2025 school year. The Course Codes Frequently Asked Questions document has been revised for 2024-2025 and is an excellent resource to help new and returning course codes contacts familiarize themselves with proper course code usage.

There are several changes to both CTE and academic courses. Changes for CTE Courses include 18 new and seven deprecated courses. Updates to academic courses primarily include course description updates necessary for alignment to official descriptions for Advanced Placement (AP) and International Baccalaureate (IB) courses or to clarify appropriate awarding of credit to satisfy minimum high school graduation requirements. Additionally, the Pilot AP African American studies course is now open to schools beyond the pilot and a new Jobs for Americas Graduates (JAG) course code has been created.

➢ New CTE Courses added for the 2024-25 school year include:

- 480925 Special Topics - Interactive Media
- 461024 Emergency Medical Responder (EMR)
- 461053 Constitutional and Criminal Law
- 461030 Emergency Management and Homeland Security
- 030718 Emerging Agriculture Technology
- 170708 Internship: Biomedical Science
- 170503 Co-op (Allied Health)
- 170561 Co-op (Pharmacy Tech)
- 170581 Co-op (Medical Assisting)
- 170582 Internship: Medical Assisting
- 170556 Internship: EKG
- 170504 Internship: Patient Care Technician
- 170505 Co-op (Patient Care Technician)
- 170562 Internship: Pharmacy Technician
- 170570 Internship: Phlebotomy Technician
- 170603 Internship: Pre-Nursing
- 060123 Introduction to Logistics Management
- 060124 Supply Chain Management

➢ Deprecated Course Codes that should no longer be used beginning in 2024-2025 include:

- 461066 Firefighting Intermediate Skills II
- 461067 Firefighting Intermediate Skills III
- 461062 Company Officer Development
- 461064 Firefighting Advanced Skills I
- 461065 Firefighting Advanced Skills II
- 210235 Space Systems Engineering I
- 210236 Space Systems Engineering II

For a detailed list of course code changes, please see the 2024-2025 Course Code Changes spreadsheet. For help to replace deprecated course codes, please see the Deprecated Course Codes and What to Use Instead spreadsheet. Both sheets include historical changes from the 2016-2017 school year to the present.

It is important to run the Quality Assurance (QA Courses Report during the current school year to ensure proper course setup for all courses to identify and correct any errors on advanced coursework courses which could affect student scholarships, and reporting of advanced coursework and exams on next year's School Report Card. Users must be granted access by local KSIS administrators to be able to see this report. The path is KY State Reporting/KDE Reports/QA Courses.

For more information, contact the KDE Course Codes group by email.

Foster Care and Student Records Transfer Report

Submitted by Windy Spalding

Districts are encouraged to periodically generate the Student Record Transfer Report to monitor compliance with KRS 199.802 legislative expectations (as amended by House Bill 312 (2020), which created specific time requirements for requesting and releasing records for students in foster care. Records must immediately be requested by the new school and released by the prior school on the working day the request is received. District personnel can use this report to monitor records transfer requests for students enrolling in or withdrawing from other Kentucky school districts during the school year.

It is important to keep in mind the timeframes to request records transfer, as well as the time it takes to release records. The report can be generated for all schools or a single school within the district. A foster indicator is included in the report output to help monitor compliance. Suggested uses include:

- Generate a detailed and/or aggregate report to identify enrollments with no records requests initiated.
- Identify withdrawals with records requested that have not been released.
- Identify withdrawals for which a records request has not been made and follow-up is needed.
- Monitor timeliness of records transfer requests/releases to identify potential need for more training or guidance.

Ensuring students are enrolled and records are requested and transferred promptly helps to ensure that students in foster care are on the path to success and receive all appropriate services in their new school as quickly as possible. The Student Records Transfer Report is in Infinite Campus at Kentucky State Reporting/KDE reports. The report is not intended for data cleanup, as the records transfer data cannot be changed; however, the information in the report can help to identify issues to improve processes.

If student records have not been requested from the student's new school, district staff are encouraged to use the student locator to find where the student is enrolled and contact the school to determine why records have not yet been requested. System administrators should assign tool rights to the school district staff responsible for records transfer or management of that work.

For details on importing foster care student data, reference the Foster Care Data Standard. For instructions on the student record transfer process, reference the Student Records Transfer Data Standard.

If you have questions about the *Foster Care and Students Record Transfer Report*, contact Sharma Aitken by email or Margalee Conlee by email.

KDE seeks feedback/recommendations for Kentucky School Report Card

To help ensure the Kentucky School Report Card is providing valuable information about Kentucky's public schools, the Kentucky Department of Education (KDE) is seeking input from administrators, educators, families and the community at large through a new survey.

KDE is in the process of seeking a vendor to create Kentucky's new School Report Card website beginning with the 2023-2024 report card, scheduled for release in late fall 2024. The current Kentucky School Report Card site has been in place for five years, and the 2022-2023 release is the final release for this website.

The initial focus in year one of the new Kentucky School Report Card website will be meeting all federal and state requirements, but KDE wants your input to help ensure the Kentucky School Report Card provides a valuable resource for families, educators, and local communities. The input received will help with defining priorities and shaping future report cards.

To fill out the survey, visit the Kentucky School Report Care Feedback Survey Google form.

Education Professional Standards Board ID number

Submitted by Tessa Harris

KDE asks that school districts enter all certified staff's Education Professional Standards Board (EPSB) ID number into Infinite Campus. The appropriate users should review current records to ensure all certified staff members have an EPSB ID in the License Number field on their active District Employment tab at Census/People/District Employment.
(Continued on page 5.)

Education Professional Standards Board ID number *(Continued from page 4.)*

Use the MUNIS EPSB Upload Validation Report to find staff with missing records by filtering the employment license number column to identify certified staff members who are missing EPSB ID numbers for a district or school.

If a certified staff member's EPSB ID number is unknown, authorized users can find the number by searching persons on the Administration Tab in the Kentucky Educator Credentialing System (KECS) or by contacting the Office of Educator Licensure and Effectiveness (OELE*)*.

The following table displays the EPSB ID numbers that KECS has defined for use with college-offered dual credit classes and vacant certified staff positions.

EPSB ID	First Name	Last Name
271	Placeholder	College Professor
261	Placeholder	Vacancy01
262	Placeholder	Vacancy02
263	Placeholder	Vacancy03
264	Placeholder	Vacancy04
265	Placeholder	Vacancy05
266	Placeholder	Vacancy06
267	Placeholder	Vacancy07
268	Placeholder	Vacancy08
269	Placeholder	Vacancy09
260	Placeholder	Vacancy10
641	Placeholder	Vacancy11
642	Placeholder	Vacancy12
643	Placeholder	Vacancy13
644	Placeholder	Vacancy14
645	Placeholder	Vacancy15
646	Placeholder	Vacancy16
647	Placeholder	Vacancy17
648	Placeholder	Vacancy18
649	Placeholder	Vacancy19
650	Placeholder	Vacancy20

Review Section B in the Census – Teacher Information Data Standard for guidance on entering data into the Infinite Campus District Employment tab. It is imperative that all EPSB ID numbers of certified staff and vacancies are entered into Infinite Campus so that data matching can occur between the various state data systems to ensure data accuracy for state and federal reporting.

If you have questions about EPSB data entry, contact Tessa Harris by email.

KSIS ad hoc reports and documentation updates

Type	Name	Description	Date
Data Standard Updated	Course	Added new look search terms and restored the Section C header	11/9/2023

Visit the KSIS Data Standards webpage for the complete list of standards along with other procedural documentation and contact information for specific data collections. Visit the KSIS Other Information webpage for a full listing of published ad hoc reports and other documents to help with data quality.

Training updates

For more information and registration links for the following training events, go to the KSIS Training webpage.

Date	Event	Location
12/14-15	Infinite Campus Interchange	Omni Louisville Hotel
01/24	23/24 (Ky specific) KSIS Infinite Campus mid-year training	KDE Media Portal
Varies	Infinite Campus Mastering the Campus Database	Virtual

Data calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
12/01	Preschool Enrollment Count (Fall)	Taysha Oglesby
12/11	Exceptional Child Count by Disability	Amy Patterson
12/15	KECSAC Membership Report	Windy Newton and Sherri Clusky
01/15	Kentucky Educational Excellence Scholarship (KEES) (Mid-year Graduates)	Crystal Darnell

Wishing you Happy Holidays and a joyful New Year

The KDE Data Services Team thanks you for your collaboration throughout the year and sends our warmest wishes for a wonderful holiday season!

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