

BOARD OF EDUCATION
KENTUCKY DEPARTMENT OF EDUCATION
PREVENTATIVE MAINTENANCE INSPECTION REPORT FOR 9 PASSENGER OR LESS BOARD OWNED VEHICLE

DATE: ___ / ___ / ___
 VEHICLE NUMBER: _____
 ODOMETER: _____
 INSPECTOR NAME (PLEASE PRINT): _____
 INSPECTOR SIGNATURE: _____

AN INSPECTION IS REQUIRED EVERY 30 DAYS

IN THE SPACE FOLLOWING EACH ITEM, PLEASE INDICATE THE CONDITION AS FOLLOWS
 (✓) Item Is Acceptable (O) Adjustments Made (N/A) Not On Vehicle (X) Repairs Needed (Write On Work Order)

ROAD TEST ON LOT

ITEM	Inspection Condition	ITEM	Inspection Condition	ITEM	Inspection Condition
Engine Oil (Qts. Low)		Transmission Shift		Differential	
Ignition Switch		Steering Play		Shock Absorbers	
Engine Operation		Brake Performance		Axle Housings	
Oil Pressure		Parking Brake		Brake Lines	
Instruments		Horn		Brake Lining	
Pedals & Pads		Windshield Washers		Wheel Bearings	
Drive Test (On Lot)		Windshield Wipers		Seals	
Heater & Defroster		Glass		Hubs & Drums	

REAR AXLE

DRIVE LINES

ITEM	Inspection Condition	ITEM	Inspection Condition	ITEM	Inspection Condition
Yokes & Splines		Tail Pipe		Frame Rails	
Flange Bolts		Muffler		Cross Members	
Universal Joints		Exhaust Pipe		Leaks	
		Hangers		Fluid Level	
		Mounting Bolts		Shift Linkage	
		Fuel Tank & Straps		Mountings	

CHASSIS FRAME, FUEL, TRANSMISSION

FRONT AXLE

ITEM	Inspection Condition	ITEM	Inspection Condition	ITEM	Inspection Condition
Brake Lines		Alignment		Tire Pressure	
Axle		Lugs & Studs		Spare Tire Pressure	
Shock Absorbers		Tire Balance			
Bearings		DEPTH 32th	Inspection Depth	DEPTH 32th	Inspection Depth
Hubs and Drums		Left Front Depth		Right Front Depth	
Wheel Cylinders		Left Rear Depth		Right Rear Depth	
Brake Lining		Spare Tire			

WHEELS & TIRES

ENGINE

ITEM	Inspection Condition	ITEM	Inspection Condition	ITEM	Inspection Condition
Water Leaks		Oil Filter		Thermostat	
Steering Gear & U Joints		Alt./Reg. (Volts. Amps)		Anti-Freeze	
Fan Belts		Air Cleaner		Fuel Filter	
Fuel Leaks		Radiator Mountings			
Oil Leaks		Alternator & Bearings			
Oil Pressure		Power Steering Pump			
Change Oil		Engine Mounts			

CAB & BODY

ITEM	Inspection Condition	ITEM	Inspection Condition	ITEM	Inspection Condition
Doors & Stops		Bumpers			
Handles & Hinges		License Place & Light			
Seals		Fuel Tank Cap			
Under-Dash Wiring		Hood & Latches			
Seat Belts & Upholstery		Lights & Reflectors			
Emergency & Safety		Mirrors			
Fenders		Transporting Students Sign			

COMMENTS: