Completing the EANS II Intent to Participate in GMAP

The purpose of the intent to participate is to collect low-income and enrollment data for allocating funds for services and assistance to eligible non-public schools for the EANS II program.

- 1. Navigate to the GMAP login screen at <u>gmap.education.ky.gov</u>.
- 2. Click GMAP Sign-in and enter your login credentials. Click Submit.
 - a. The login will be the email address for the contact person submitted to the Kentucky Department of Education by November 5.
 - b. The temporary password will be Kentucky1!.

					Kentuck	y I ^{Our}		tment wealth	of Education		
	GMAP Home	(Grant Management Application & Planning System Home								
	KDE Resources										
	Help for Current Page	reconces This is the TEST site. Please be sure to complete your work on the LIVE site.									
	Contact KDE		Announcements			Reminders					
┢	GMAP Sign-In		(11/9/2021) (11/9/2021)			vailable					
	Public Access		To Alinouricements Available ND Refinitioes Available								
MAP H	lome	CMAD	Cine In								
earch	•	GMAP	' Sign-In								
DE Re	sources										
elp for Current Page 🚺		This is th	is the TEST site. Please be sure to complete your work on the LIVE site.								
ontact KDE		Sign-In					4				
GMA	P Sign-In		Email Address:	amy.smith@frank	fort.kyschools.us						
Pu	blic Access		Password:	••••							
	Test Site			Forgot your passwo	rd?			4			
							Sub	mit 🔨			

c. Note: This is a one-time password and will need to be changed using the *Forgot Password* link to reset the password after the initial login. You will receive an email from <u>GMAP.NoReply@eGrantsManagement.com</u> with a link to reset your password. You may have to check your Clutter, Junk or Spam folders for the email.

Sign-In		
I	Email Address:	amy.smith@frankfort.kyschools.us
	Password:	
		Forgot your password?
		Submit

3. Hover over the left-hand *Funding* menu and select *Application Supplements*.

GMAP Home	Grant Manageme	Grant Management Application & Planning System Home						
Search >								
Inbox 🕨	Ascension (PR0026) Non	Ascension (PR0026) Non-LEA						
Planning •	This is the TEST site Die	This is the TEST site. Please he sure to complete your work on the LIVE site						
Funding	Funding Applications	unding Applications						
Grant Summary	Budget Summary	Organization Number	Or	rganization Name				
District Document Library	Application Supplements	PR0026	As	scension				
Address Book	Announcements		Demind					
KDE Resources	Announcements		Remind	leis				
Help for Current Page 1	 (11/9/2021) No Announcements Av 	vailable	(11/9/20) No Re	i21) eminders Available				
Contact KDE								
GMAP Sign Out]							
Smith Amy								

4. On the screen that opens, ensure the top drop-down menus are set to 2022 and Active. If so, select the EANS II Intent to Participate link.

Application Supplements						
Ascension (PR0026) Non-LEA	scension (PR0026) Non-LEA					
This is the TEST site. Please be sure to complete your work on the LIVE site. 2022 > Active >						
pplication Supplement Revision Status Status Status Date						
EANS II Intent to Participate	0	Not Started	11/10/2021 12:38:32 PM			

- 5. The screen that opens is referred to as the *Sections* page. In order to complete the intent, you must first change the status. To do so...
 - a. Click Change Status To: EANS II Intent to Participate Started. NOTE: THE SCREENSHOT BELOW INCORRECTLY SAYS CHANGE STATUS TO: EANS II QUALIFICATION STARTED. YOUR SCREEN WILL CORRECTLY SAY CHANGE STATUS TO: EANS II INTENT TO PARTICIPATE STARTED.

Asc	Ascension (PR0026) Non-LEA - FY 2022 - EANS II Intent to Participate - Rev 0					
This	s is the TEST site	lease be sure to complete your work on the LIVE site.				
Stat	tus:	Not Started				
Cha	ange Status To:	EANS II Qualification Started				
View	v Change Log					
Description (View Sections Only View All Pages) Val				Print		
				Select Items		
	All			Print		
-	History Log			Print		
	History Log			Print		
	Create Comn	nt de la constancia de la c				
-	EANS II Intent t	Participate		Print		
	EANS II Inter	o Participate		Print		
	All			Print		

b. Click Confirm.

EANS II Intent to Participate Sections

Status Change Confirmation		
Ascension (PR0026) Non-LEA - FY 2022 - EANS II Intent to Participate - Rev 0		
This is the TEST site. Please be sure to complete your work on the LIVE site.		
You are about to change the status of this Application Supplement to EANS II Qualification Started. Click Confirm to change the status.		
Confirm Cancel		

- 6. Clicking *Confirm* changes the status and returns you to the *Sections* page, allowing you to complete the intent. To complete the intent...
 - a. Click on EANS II Intent to Participate.

Description (<u>View Sections Only View All Pages</u>)	Validation	Print Select Items
All	Messages	Print
History Log		Print
History Log		Print
Create Comment		
EANS II Intent to Participate		Print
EANS II Intent to Participate	Messages	Print
All	Messages	Print

b. Complete each field indicated with an arrow. NOTES: 1) THE PERCENTAGE OF LOW-INCOME STUDENTS FROM THE 2019-20 SCHOOL YEAR WILL BE AUTOMATICALLY CALCULATED. 2) ONLY ONE SOURCE OF LOW-INCOME STUDENT NUMBERS SHOULD BE SELECTED. 3) AT THE BOTTOM, SOURCE OF DATA IF 'DATA FROM A DIFFERENT SOURCE...' SHOULD ONLY BE COMPLETED IF NOT USING FREE AND REDUCED ELIGIBILITY AS THE SOURCE OF LOW-INCOME NUMBERS.

Instructions					
Make sure that the status of this application is in Application Started status on the Sections page. Complete the fields below. Fields with an asterisk (*) are required. Use the Save and Go To button and select "Sections" to save the information and return to the Sections page. Change the status to Application Completed.					
Contact Information					
* Contact Name:					
* Contact Email					
* Contact Phone:					
In order to be eligible for Emergency Assistance to Nonpublic Schools II (EANS II), your organizat Upon request, low-income and enrollment supporting data must be verifiable. Percent Poverty Calculation	tion must have a poverty percentage of at least 20% as calculated below.				
1. Enter the number of students from low-income families enrolled in the 2019-20 school year.					
2. Enter the total student enrollment from the 2019-20 school year.					
3. Percentage of low-income students from the 2019-20 school year. (Poverty Percentage)	0.00 %				
4. Source of Low Income Student Numbers	O Data on student eligibility for free or reduced-price lunch under the Richard B. Russell National School Lunch Act (43 U.S.C. 1751 et seq.) O Data from a different source, such as scholarship or financial assistance data				
Source of data if "Data from a different source" is selected					

c. Save your work by hovering over *Save and Go To* and clicking on *Sections*. This will take you to the *Sections* page. NOTE: WHILE WORKING IN GMAP, YOU CANNOT USE THE BROWSER BACK AND FORWARD BUTTONS TO NAVIGATE BETWEEN PAGES. DOING SO MAY RESULT IN THE LOSS OF WORK. ALWAYS USE THE SAVE AND GO TO BUTTON SELECTIONS TO NAVIGATE.

EANS II Intent to Participate						
Ascension (PR0026) Non-LEA - FY 2022 - EANS II Intent to Participate - Rev 0						
This is the TEST site. F	Please be sure to complete you	ir work on the LIVE site.				
Save And Go To	Current Page					
	Next Page					
	Previous Page					
Instructions	Sections					
Complete the fields bel	History Log	Iom Status on the Sections page. required.				
Use the Save and Go T Change the status to A	CEANS II Intent to Participate	save the information and return to the Sections page.				

7. Submit your intent. To do so...

a. Click on Change Status To: EANS II Intent to Participate Completed. NOTE: THE SCREENSHOT BELOW INCORRECTLY SAYS CHANGE STATUS TO: EANS II QUALIFICATION DIRECTOR APPROVED. YOUR SCREEN WILL CORRECTLY SAY CHANGE STATUS TO: EANS II INTENT TO PARTICIPATE COMPLETED.

EANS II Intent to Participate Sections					
Ascension (PR0026)	Ascension (PR0026) Non-LEA - FY 2022 - EANS II Intent to Participate - Rev 0				
This is the TEST site. Please be sure to complete your work on the LIVE site.					
Status:	EANS II Qualification Started				
Change Status To:	EANS II Qualification Director Approved				

b. Click Confirm.

Status Change Confirmation

Ascension (PR0026) Non-LEA - FY 2022 - EANS II Intent to Participate - Rev 0

This is the TEST site. Please be sure to complete your work on the LIVE site.

You are about to change the status of this Application Supplement to EANS II Qualification Director Approved. Click Confirm to change the status.



c. After clicking *Confirm*, notice at the top of the page the status has changed to *EANS II Intent to Participate Completed*. NOTE: THE SCREENSHOT BELOW INCORRECTLY SAYS EANS II QUALIFICATION DIRECTOR *APPROVED*. YOUR SCREEN WILL CORRECTLY SAY EANS II INTENT TO PARTICIPATE COMPLETED.

EANS II Intent to Participate Sections

Ascension (PR0026) Non-LEA - FY 2022 - EANS II Intent to Participate - Rev 0

 This is the TEST site. Please be sure to complete your work on the LIVE site.

 Status:
 EANS II Qualification Director Approved

 Change Status To:
 EANS II Qualification Revision Started