Instructions for Completing the CARES Act Equitable Services Agreement Upload

1. Select <i>District Document Library</i> in the upper left Main Menu.	
GMAP Home	
Search Grant	
Inbox KDE test Planning Associat	
Funding	
Grant Summary District Document Library Annour	
Address Book GMAP 1	
Help for Current Page	
Contact KDE Pilot Pri Carte	
GMAP Sign Out modu Distri	
 Superintendent, John Click on 2020 for the 2019-2020 school year and click on 	
Search Folders.	
Scalen Holders.	
LEA Document Library Search	
Enter Search Text:	
Root Folders: General	
2021	
2020	
2019	
2018 🔻	
Search Folders	
3. Open the 2020 folder and click on <i>CARES Act Equitable Services</i> an	-
or "ESSER Equitable Services". Click <i>Edit Documents</i> . Download th	e appropirate equitable services
agreement.	
2020	
Folders	
CARES Act Equitable Services	
Documents	
GEER Equitable Services [Edit Documents]	
ESSER Equitable Services [Edit Documents]	
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-	Dcoument and Choose File. Uple Inter a Document Name and clic	oad all Equitbale Services Agreements completed for each k Save.			
Docum	ent Information				
Document Name	GEER Equitable Services				
Folder Hierarchy	2020 CARES Act Equitable Services				
Upload Begin Date	6/1/2020				
Upload End Date					
Minimum Required Count	0				
Maximum Allowed Count					
Document Template	GEER Equitable Services				
Upload Document					
Document Name:					
Desument					
Document:	Select				
Document Description:					
		Save Cancel			
	essful upload, click Return to Dis	trict Document Library.			
Documents/Links	. .				
👚 💵 🔟 🤌 <u>GEER Equitable</u>	Services	Equitable Services			
		Return to District Document Library			

6.	Click on <i>CARES Act Equitable Services</i> and click "GEER Equitable Services" or "ESSER Equitable Services". Under Document History, you will see the uploaded file along with the date and time stamp.						
	District Document Library [Expand All] [Collapse All]						
	🛨 Ger	neral					
		0 ders CARES Act Equitable Services Documents GEER Equitable Services [<u>Edit</u> Document History	Documents]				
		Document Name	Date Created	Created By	Date Modified	Modified By	
		GEER Equitable Services	6/29/2020 9:39:48 AM	Thelma M. Hawkins	6/29/2020 9:39:48 AM	Thelma M. Hawkins	
		ESSER Equitable Services [Ed	it Documents]				